

School Board Minutes
Special Meeting- Meeting with Engtech
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
January 26th, 2017

Board Members Present: Vice President Scott Harms, Robert Froehlich, Julie Jansen, Lynn Boom, David Jansen, Shane Steele. Absent: Tony Roorda.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Engtech Representatives: Architects Trevor Huffaker and Mike McLennon.

Call to Order: Harms called the meeting to order at 6:00 pm.

Building Project: The Engtech architects presented and reviewed the building remodel/addition plans. The project includes remodeling an elementary room and preschool room to create separate spaces for preschool, a counselor's office, a library/ITV room, and a workroom. The new building proposal adds two classrooms off the south end of the elementary building for a music room and a Title I/4th grade classroom.

There are concerns that electrical heaters in the two new classrooms would push the electrical system over what is currently available. Engtech is consulting with Ottetail.

Options for the spaces and tasks that the board would do themselves were discussed.

Froehlich made a motion, seconded by Steele to approve the following: 1) An additional window will be added to each of the new classrooms. 2) There will be no plumbing added to the additions or renovations. 3) The plan for a microwave and a refrigerator will be removed from the workroom due to electrical load concerns. 4) The plan will be bid out as a single prime contract. 5) The district will remove trees as necessary before the project. 6) The district will remove the fuel tank prior to the project. 7) The district will provide backfill for the project, but will not apply the backfill. 8) Engtech will let the district know the amount and type of backfill needed for the project. 9) The first day of school was provided to Engtech as August 21st 10) Engtech will consult Don Williams at NDDPI to determine if there will be a need to resubmit the plan since the details of the plan have changed from that outlined in the original plan even if the budget has not. 11) All areas will be carpeted. The current carpet will be kept in the remodeled spaces. 12) A roll call vote was taken with all members voting aye. Motion carried.

Once the electrical concerns are resolved the request for bids will be published. It will be published in the Jamestown Sun which is the district's official newspaper, trade publications/websites, and the following local companies will be informed of the project: Schwind Construction, Builders Mart, H & H Holdings, Infinity Builders, Hillerud Construction, and Nill Construction.

It was discussed whether or not the budget will be published for the project. It's been discussed in the minutes multiple times that the budget cannot exceed \$400,000 including contingency. The board concurred that in the interest of fairness, the budget could be shared.

Conflict of interest laws and procedures were reviewed and discussed.

Adjournment: The meeting adjourned at 7:15 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date