

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
March 8th, 2017

Board Members Present: President Tony Roorda, David Jansen, Julie Jansen, and Scott Harms. Absent: Robert Froehlich, Shane Steele, and Lynn Boom.

Also Present: Superintendent Jerry Waagen, Business Manager Amy Maurer, and Secondary Principal James Bear.

Call to Order: President Roorda called the meeting to order at 6:00 pm.

Agenda: The following was added to the agenda: 1) Assistant Track Coach.

Correspondence: 1) The district received notification that it's in compliance with Title I regulations. 2) The district received the preliminary report from AdvanCED indicating our school performed above average. Final report should be received in the next month.

Consent Agenda: Harms made a motion, seconded by Dave Jansen, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from the February 8th regular meeting, the March 2nd special meeting.
- c. Approval of ten open enrollment applications into the district for 2017-18 school year. These students are currently attending in Montpelier as preschool students or under non-tuition agreements. The motion carried unanimously.

Secondary Principals Report: Mr. Bear reported 1) The student council raised funds in a penny drive during spirit week and spent the funds to purchase a Chromebook to give to Tyler Scholz to catch up in school after he missed many days due to a burn injury. 2) NWEA testing was just completed. 3) ND State Assessments will be starting soon. 4) Acalympics are next week in Linton. Six students from grades 7 and 8th and six students from grades nine through twelve will be attending. 5) Mr. Peterson will be taking out the 4.0 GPA students to lunch at the University of Jamestown. 6) On April 4th some students will be attending a math competition at UJ. 7) The technology committee will be meeting on March 9th. 8) The prom is on April 8th. 9) 7th through 9th grade girls will be attending Expanding Horizons which encourages girls interest in science, math and technology.

Superintendent/Elementary Principals Report: 1) The Office of Civil Rights survey has been completed. 2) Mr. Waagen attended the Partnership for Success meeting sponsored by Central Valley Health District. The group reviewed alcohol usage and perception of ways to lower the usage by underage drinkers. Our students will be taking a survey later this spring. 3) The Stutsman County Spelling Bee was held on February 15. Taylor Jansen finished second with other students doing very well. 4) The Fargo-Moorhead Redhawks did an assembly on February 23 to promote the reading program. 5) Parent/Teacher conferences were held February 28 and March 2 from 4:00-7:00. 6) The elementary students will be traveling twice to the Jamestown Art Center to participate in painting/drawing and clay molding activities. 7) Completed the NWEA testing with the students and the state testing will be occurring in the upcoming months. 8) Pending legislation was discussed.

Building Project: Harms made a motion, seconded by Dave Jansen to approve the district's architect, Engtech's, recommendation to accept the bid from Infinity Building Services of \$379,875.00. A roll call vote was taken with all members voting aye. Motion carried.

Fuel tank removal, tree removal, and worksite safety was discussed.

Recognition of MEA Intent to Negotiate: The Montpelier Education Association (MEA) requested that the School Board recognize as an appropriate negotiating unit all licensed teachers employed by the school board primarily as classroom teachers and school counselors.

Dave Jansen made a motion, seconded by Harms, that pursuant to NDCC Section 15.1-16-10, the School Board of Montpelier School District recognizes all licensed teachers primarily employed by the Board as classroom teachers as the appropriate negotiating unit. A roll call vote was taken with all members voting aye. Motion carried.

The MEA requested that the School Board recognize the Association as the representative organization of all licensed teachers primarily employed as classroom teachers and school counselor for the purpose of negotiating.

Dave Jansen made a motion, seconded by Julie Jansen, that the School Board, has determined that the Montpelier Education Association does represent a majority of the teachers within the previously recognized negotiating unit and recognizes the Montpelier Education Association as the representative organization for a minimum of one year beginning march 8th, 2017. A roll call vote was taken with all members voting aye. Motion carried.

Scheduling a meeting to with the teachers to set ground rules was discussed.

Preliminary Budget: A preliminary budget was reviewed and discussed.

Transportation: A used van has been purchased as previously approved by the board. The transportation committee also recommends the purchase of a 14-passenger minibus. What the pay should be if an additional route driver is hired was discussed.

Dave Jansen made a motion, seconded by Julie Jansen to advertise for bids for the purchase of a 14-passenger minibus with the same specifications as the last time an ad was placed. The motion carried unanimously.

Preschool guidelines: The preschool can accommodate a maximum of ten students without hiring additional staff.

After discussion, Julie Jansen made a motion, seconded by David Jansen to approve the following procedure to determine acceptance into the preschool program: To attend preschool the child must have turned four years old by midnight July 31 and meet additional readiness requirements set by the preschool instructor. Parents who would like to have their child attend preschool should apply by calling the school or returning the registration form by May 5th. If the number of applicants exceeds the number of openings, the following procedure will be used to determine which students will be accepted into the preschool program.

- 1) Children of in-district residence

- 2) Children from other districts who currently have siblings enrolled in Montpelier School
- 3) Children of school employees
- 4) Children of out of district residence

The applications will be reviewed and parents informed of their child's acceptance into the program no later than May 15th. If there are openings remaining after the deadline, late applications will be accepted. If the program is full, parents may ask that their child be added to a waiting list. If a currently enrolled student unenrolls the parents of the child first on the waiting list will be called to offer enrollment. This procedure will be followed until the position is filled. Students, both in-district and out of district, applying after the preschool enrollment occurs will be accepted pending available openings. If all positions are filled they will be placed at the end of the waiting list regardless of residency status. The motion carried unanimously.

Committee Meetings: Scheduling finance and policy committee meetings was discussed.

Assistant Track Coach: Mr. Waagen recommends the hire of Tonia Kjellberg as assistant track coach. Harms made a motion, seconded by Julie Jansen to hire Tonia Kjellberg as assistant track coach at the rate of pay outlined in the teacher negotiated agreement. The motion carried unanimously.

Superintendent Evaluation: The evaluation was reviewed and discussed. Harms made a motion, seconded by Dave Jansen to approve the superintendent evaluation. The motion carried unanimously.

It was requested that support staff pay dates be added to the next agenda.

Adjournment: The meeting adjourned at 7:40 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date