

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**June 13<sup>th</sup>, 2016**

**Board Members Present:** President Tony Roorda, Lynn Boom, Shane Steele, Scott Harms, and Julie Jansen. Absent: Shane Kjellberg, and Robert Froehlich.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 6:30 pm.

**Agenda:** The following items were added to the agenda: 1) Long term plan approval. 2) Business manager vacation.

**Correspondence:** 1) Ms. Maurer completed the ND School Business Manager Certification Program with the highest grade of mastery.

**Consent Agenda:** Boom made a motion, seconded by Steele to approve the following consent agenda items:

1. Approval of the bills and financial reports.
2. Approval of the minutes from the May 12<sup>th</sup> regular board meeting, the May 31<sup>st</sup> public forum, the June 1<sup>st</sup> and June 6<sup>th</sup> special meetings, as presented.
3. Approval of two no tuition agreements for the 2016-2017 school year, and two open enrollment application for the 2017-2018 school year for two students.

A roll call vote was taken with all members voting aye. Motion carried.

**Secondary Principal Report:** Mr. Bear reported that the overnight field trip which included white water rafting and a character challenge course was a greatly enjoyed by the students participating. All participants were well-behaved. 2) Sebastian (Hobie) Bear was selected via a Dakota Valley Electric essay contest to be one of the students to go on the Rural Electric Cooperative Youth Tour of Washington D.C. this week.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) End of the school year went very well with the kindergarten graduation and award ceremonies for the students. 2) Attended the Career and Technology Education advisory committee on May 19 in Jamestown. The committee reviewed the CTE programs suggesting that more job shadowing be incorporated when possible. 3) Drivers' education began on Monday, June 6 with classroom education and driving to follow. 4) Attended the James River Special Education Coop meeting on June 7. 5) Received surveys from parents living in the district and enrolling their children out of the district. Most responses indicated that better class offering, socialization concerns, and extra-curricular activities choices as reasons for not enrolling at Montpelier. 6) We have received a majority of the new science curriculum to be used next school year.

\*Mr. Bear left the meeting.

**Certify Election Results:** The results of the election were reviewed and discussed by the board. Thirty-two people voted. The highest number of votes for the three three-year board member positions were for

Tony Roorda (30), Julie Jansen (28), and David Jansen (16). Additionally votes were cast for Shane Kjellberg (14).

The highest number of votes for the one two-year position were for Shane Steele (21). Additionally votes were cast for Wade Dally, David Jansen, and Shawn Ratts.

Harms made a motion, seconded by Boom to certify the election results. A roll call vote was taken with all members voting aye. Motion carried.

**Pupil Membership and Transportation Reports:** The average daily membership for 2015-16 was 108.12 students.

Jansen made a motion, seconded by Steele to approve the the pupil membership and the transportation reports.

A roll call vote was taken with all members voting aye. Motion carried.

**Preschool 2016-2017:** Harms made a motion, seconded by Boom to approve the 2016-2017 preschool program. A roll call vote was taken with all members voting aye. Motion carried.

**Schoolwide Title I:** By becoming a schoolwide program the funds can be used to help all students rather than just students targeted for assistance. The process to become schoolwide is almost complete and requires school board approval.

Boom made a motion, seconded by Harms to approve the district changing the Title I program from targeted to schoolwide for both elementary and secondary grade levels. A roll call vote was taken with all members voting aye. Motion carried.

**School Counselor Position:** Three candidates were jointly interviewed by Mr. Waagen and the superintendent from Gackle-Streeter. Mr. Waagen recommends the hire of Amy Tahran. Montpelier would hold the full-time contract and Gackle –Streeter would reimburse us for 2/5 of the contract as the counselor would work three days per week in Montpelier and two days in Gackle.

Jansen made a motion, seconded by Steele to approve the hire of Amy Tahran as school counselor. A roll call vote was taken with all members voting aye. Motion carried.

**Mission Statement:** The first reading of the proposed mission statement was as follows: Montpelier School is an educational community working together towards the common goal of students obtaining academic and personal success in order to become productive and involved members of society.

Non-discrimination statements were discussed.

**Volleyball Cooperative/Athletics:** Mr. Waagen and Ms. Boom attended a meeting with the Litchville-Marion athletic committee to discuss the future of the volleyball cooperative. The number of girls participating will likely not be enough to continue the cooperative past the 16-17 school year.

It was noted that with the resignation of Mr. Brent Nelson, we will likely not have a basketball coach available to send with our players in 2016-17.

An activity driver will be needed.

**Building Update:** Mr. Waagen talked to two architects and gave them copies of the initial plans that were prepared by Infinity for them to review and get a general idea of the district's needs. Whether the

architect fees should be bid out was discussed. Mr. Waagen has been talking with other superintendents who have been through the process to get an idea of the steps involved. The steps are believed to be as follows: 1) Hire an architect. 2) The architect prepares the bid package. 3) The district advertises for bids. 4) The district selects the best bid.

Mr. Waagen will post for architects on the AIA website.

A school project requires a certified architect or engineer to put his stamp of approval on the plans.

**Long-term plan:** Harms made a motion, seconded by Steele to approve the 2016 long term plan. A roll call vote was taken with all members voting aye. Motion carried.

**Vacation:** Ms. Maurer is tentatively planning on taking vacation from July 23<sup>rd</sup> to August 7<sup>th</sup>.

**Meeting Dates:** A meeting was tentatively planned for June 27<sup>th</sup> if an interview with an architect/architects could be scheduled for that date.

The July regular meeting is scheduled for Tuesday, July 19<sup>th</sup> at 6:00 pm.

**Adjournment:** The meeting adjourned at 7:45 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date