

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**June 19<sup>th</sup>, 2017**

**Board Members Present:** Julie Jansen, Scott Harms, Lynn Boom, and David Jansen. Absent: Tony Roorda, Shane Steele, and Robert Froehlich.

**Also, Present:** Superintendent Jerry Waagen, Business Manager Amy Maurer, and Secondary Principal James Bear.

**Call to Order:** Vice President Harms called the meeting to order at 6:00 pm.

**Agenda:** The following were added to the agenda: 1) Bus driver salaries.

**Consent Agenda:** Boom made a motion, seconded by D. Jansen, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from the May 10th, 2017 regular meeting, as presented.
- c. Approval of one non-tuition agreement out of the district.

The motion carried unanimously.

**Secondary Principal's Report:** Mr. Bear reported: 1) Powerschool was rolled over on the 7<sup>th</sup> and is almost ready for the new school year. 2) The laptops are ready to go. The Chromebooks haven't come in yet. 3) A foreign exchange student from Germany will be attending school here next year.

**Superintendent/Elementary Principals Report:** 1) The end of the school year went very well with the kindergarten graduation and award ceremonies for the students. 2) Attended the Career and Technology Education advisory committee on June 1 in Jamestown. Gackle/Streeter has joined the James River Career and Technology Center and will be utilizing Mr. Soulis for career counseling. 3) Drivers' education began on Monday, May 22 with classroom education. The driving portion will occur in late July and early August. 4) Attended the James River Special Education Coop meeting on June 13. 5) The English Language Art curriculum materials have arrived. Grades K-6 will be implementing Journeys from Houghton Mifflin Harcourt. 6) Ms. Maurer and I met with Mike Rixin, a physical therapist employed by the North Dakota Workforce and Safety Insurance group on May 25. Mr. Rixin did an evaluation of the daily work conditions our employees are exposed including visual inspection and conversation with office staff members and maintenance staff. Mr. Rixin provided the school with recommendations to improve the ergonomic conditions for the employees. Implementation of the plan will be at a 75% rate through a grant with the school paying for the remainder of the cost. We can implement whatever recommendations we choose. 6) Attended the Central Dakota Distance Learning Consortium in Carrington on Monday, June 19. An update of ITV courses and staffing were discussed. 7) Will be out of the building on vacation from July 1-9.

**Canvass Election Results:** The election results were reviewed. There were 13 votes cast. Lynn Boom and Scott Harms received the highest number of votes. There weren't any write-in votes this year. The highest number of votes were cast to not publish the school board proceedings in the newspaper. D. Jansen made a motion, seconded by J. Jansen to certify the election results. The motion carried unanimously.

Boom and Harms signed their oaths of office.

**Grocery Vendor Bid:** As required by the federal food service program and the state of ND the district advertised for bids for a primary grocery vendor. One bid was received from our current grocery vendor Cash Wa Distributing who bid most prices lower than we paid in 2016-17. J. Jansen made a motion, seconded by D. Jansen to approve Cash Wa Distributing as the districts primary grocery vendor for the 2017-18 school year. The motion carried unanimously.

**Pupil membership/Transportation Reports:** The reports were reviewed. The average daily membership for 2016-17 was 115.73. D. Jansen made a motion to approve the reports, and Boom seconded. The motion carried unanimously.

**Preschool Approval:** Boom made a motion, seconded by J. Jansen to approve conducting a preschool program in the 2017-18 school year. The motion carried unanimously.

**Music Teacher:** D. Jansen made a motion, seconded by J. Jansen to approve the hire of Mr. Gordon DeHaan as music teacher. The motion carried unanimously.

**Assistant Volleyball Coach:** Boom made a motion, seconded by Jansen to approve hiring Ms. Shekota Myer as assistant volleyball coach for the 2017-18 school year. The motion carried unanimously.

**Early Childhood Education Funding:** The state preschool funding application process was discussed. D. Jansen made a motion, seconded by J. Jansen to not apply for the funding for the 2017-18 school year. The motion carried unanimously.

**James Valley Career and Technology Center Agreement:** J. Jansen made a motion, seconded by Boom to approve the new James Valley Career and Technology Center Agreement. The motion carried unanimously.

**Budget Adjustment:** Boom made a motion, seconded by D. Jansen to approve adjusting the 2016-17 budget by increasing the general fund expenditure budget for contracted services from \$0 to \$60,000.00, and for vehicles from \$40,000.00 to \$68,123.00. The motion carried unanimously.

**Bus Driver Salaries:** D. Jansen made a motion, seconded by J. Jansen to increase the regular route bus driver annual salaries by \$1000.00 per driver for the 2017-18 school year. The motion carried unanimously.

**Building Update:** The elementary library room has been emptied and the lights have been removed in preparation for the new partition walls/remodel. The framing has gone up on the addition with the new music room and classroom.

**Adjournment:** The meeting adjourned at 6:55 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date