

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
August 9th, 2017

Board Members Present: President Tony Roorda, Lynn Boom, Robert Froehlich, Scott Harms, and Julie Jansen. Absent: David Jansen and Shane Steele.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Call to Order: President Roorda called the meeting to order at 6:00 pm.

Agenda: The following items were added to the agenda: 1) Designated authority cafeteria plan and group health insurance. 2) Budget adjustment.

Consent Agenda: It was requested that the bills be removed from the consent agenda. Froehlich made a motion, seconded by Harms, to approve the July 19th, 2017 minutes as submitted, the financial reports, the no-tuition agreements and open enrollment applications. The motion carried unanimously.

After discussion, Harms made a motion to approve the bills. J. Jansen seconded. The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported: 1) At the NDCEL conference a topic of discussion was online high school courses coming out of the colleges (CREM courses) aimed at ensuring that students are prepared for college level English and algebra classes. He plans to implement those courses in the high school for some students. 2) Mr. Bear received credentials to teach AP computer science. 3) The Chromebooks are being issued to students. 4) After attending the High Octane conference, Mr. Bear chose to make some changes to the wifi set up. There will be stronger enforcement of the districts cell phone usage policy this year.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) Mr. Nelson is the newest member of the CPI team, replacing Mrs. Bowen, and will attend the initial training on Friday, August 11, in Jamestown. Mrs. Bear, Mr. Bear, Mrs. Schrader and Mrs. Trouba attended the refresher CPI on August 8. This model is used in working with students that need to be calmed and possibly physically restrained to protect themselves or others. 2) The staff will meet on August 14 and 15 for professional development days prior to school starting. On August 14th the teachers will participate in a collaboration with other area schools. Mr. Bear coordinated this activity. The morning of August 15th staff members will be trained in CPR/First Aid by trainers from American Red Cross. The afternoon will consist of staff meetings. 3) The early projection for our student enrollment is approximately 115 students in grades K-12 and 10 students in preschool. 4) The five school buses have been or will be sent to Barton's and/or Buffalo City Diesel in Jamestown to receive inspection and servicing. This year the school will do a self-certification of the bus fleet. 5) Mr. Richard Wright began his role as athletic director as attended the required NDHSAA meeting in Valley City on August 8. 6) Mr. Bear and I attended the Annual School Administrator Conference on August 1-3. Reviewed and updated a variety of administrative topics. 7) I will attend a criminal history background check workshop in Bismarck on August 11. This is a requirement so our school can continue to do background checks on employees.

Policies: The board did the second reading of the proposed sick bank policy amendments and prep period policies. Boom made a motion, seconded by Froehlich to approve the second reading and approve the new policies. The motion carried unanimously.

Consolidated Title Application: The proposed application was reviewed and discussed. Boom made a motion, seconded by J. Jansen to approve the consolidated application. The motion carried unanimously.

Superintendent Evaluation Tool: The online tool that was used last year is due for renewal. The board discussed concerns about the cost. The board table the item with a request for more information on alternatives.

Designated Authority: Harms made a motion, seconded by Froehlich to approve Amy Maurer as designated authority of the district cafeteria plan and the group health insurance. The motion carried unanimously.

Budget: Harms made a motion, seconded by J. Jansen, to approve adjusting the budget to move \$3000 revenue from the miscellaneous levy to the general fund levy, and to adjust the Title Schoolwide expenditure budget to match the Title Consolidated application. The motion carried unanimously.

Building: The remodeled room will be done before school starts. The addition should be done a week and two days after school starts. Unanticipated expenses of the project include tying the spray foam roofing on the original building to the new roof, one extra heater, a small amount of additional insulation for more soundproofing of the music room and relocating the electrical service pole.

Busing: Busing of students to Marion North reformed church for Awana on Wednesdays will be allowed provided there continues to be room on the bus route.

Adjournment: The meeting adjourned at 6:55 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date