

**School Board Minutes**  
**Special Meeting- Meeting with Engtech**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**September 29<sup>th</sup>, 2016**

**Board Members Present:** President Tony Roorda, Shane Steele, and Julie Jansen. Absent: Robert Froehlich, Scott Harms, Lynn Boom, and David Jansen.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

**Engtech Representatives:** Architects Trevor Huffaker and Joan Klein, Mechanical Engineer Nathan Gaffrey, and Electrical Engineer Steven Ernst.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

Engtech said ideally their timeline would aim to have a formal presentation at the November meeting, adjustments to plans at the December meeting and put the plans out for bids the first or second week of January.

**Review of Building/Systems:** The representatives from Engtech spent the afternoon looking over the building and its systems and reviewed their findings with the board. While most of the masonry looks fairly good, there is spalling and drainage issues in the southwest corner. A full depth repair of the brick joints should be done in this area. Some downspouts are missing. There is surface cracking of the stucco. An elastomeric paint could help to fill those cracks. The windows are mostly adequate with newer ones in most of the high school. The windows in the elementary are still single pane. The roofs and the insulation under them were discussed. A possible replacement of the roof after 5-10 years was mentioned. Adding insulation when they are in need of replacement could be looked at.

The electrical heating system is quite new and in great condition. Lighting is basic but functional. The district could look at upgrading the circuit breaker panels in the gym and the elementary which would allow for the addition of more outlets. One safety issue is that battery backup lights should be added to the high school. The fire alarm system is in good condition with new pulls and sensors having been recently added. There aren't any strobe lights which could be an issue if we were to have a hearing impaired student. There aren't any lights in the south high school entry/exit. Much of the electrical runs underground south of the elementary. There is a main service wire that runs through a tree.

There are abandoned pipes from the old heating system throughout the school that could be removed. The Steffes heating system looks to be in good condition. The exhaust fans to the bathrooms could be replaced. The IT room/office could use air conditioning. There is a lack of a ventilation system but there are windows in classrooms.

They will send a written report of their findings to Mr. Waagen.

**Needs Assessment:** There was a discussion of the what the districts building needs are. Following are some of the items mentioned/discussed: 1) A music room. 2) A counselor's office. 3) A workroom/dedicated place for copy machine. 4) Moving/upgrading the classrooms/hallways in the high school basement. 5) Dedicated classroom for 4<sup>th</sup> grade reading/Title I teacher.

Engtech will talk with staff/teachers about the building needs.

**Adjournment:** The meeting adjourned at 7:08 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date