

School Board Minutes
Special Meeting- Architect Interviews
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
September 8th, 2016

Board Members Present: President Tony Roorda, *Lynn Boom, Shane Steele, Scott Harms, David Jansen, Robert Froehlich, and Julie Jansen.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Presenters: Bob Ames of Foss Architecture and Interiors, and arriving and presenting at 6:00 pm Greg Wilde, Joan Klein, Nathan Gaffrey, and Trevor Huffaker of Engtech.

Call to Order: President Roorda called the meeting to order at 5:00 pm.

The representative from Foss Architecture and Interiors presented information on the process they use to approach most projects including a total facility assessment phase, design phase and a construction administration phase. Compartmentalizing building projects in order not to trigger the need for compliance with accessibility and sprinkler systems was mentioned. A very rough estimate for the removal of the old boiler and abatement of asbestos is \$15,000. It was mentioned that generally organizations shouldn't be required to spend more than 20% of the cost of a project on accessibility. Warranty is typically 1 year with longer warranties on some systems. They would supervise the project likely coming to monitor progress every two weeks. The fee charged would depend on the project budget. He described those involved in the building process as a triangle between the school, architect and contractor.

*Boom arrived.

The representatives from Engtech presented information on their services including assisting in addressing the community in order to gain their support. They would go through the facilities to review all systems such as heating, roofing, electrical to help anticipate future issues that might influence what the district wants to spend on an addition/building now. It would also assist the district in developing a long term plan for maintenance and improvement. They have in-house engineers.

*Boom left the meeting.

They estimate that their fee would be 8.5-9% of the project cost.

Each board member filled out a sheet ranking their preference for each of the four architects.

Adjournment: The meeting adjourned at 6:55 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date