

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
October 12th, 2016

Board Members Present: President Tony Roorda, Lynn Boom, Shane Steele, Scott Harms, David Jansen, Julie Jansen, and Robert Froehlich.

Also Present: Superintendent Jerry Waagen, and Business Manager Amy Maurer.

Visitor: Harold Rotunda, CPA.

Call to Order: President Roorda called the meeting to order at 6:00 pm.

Agenda: The following items were added to the agenda: 1) Superintendent Evaluation.

Correspondence: The Edgeley/Kulm/Montpelier 7-12 football cooperative has now been approved by each of the school boards.

Consent Agenda: Froehlich made a motion, seconded by D. Jansen, to approve the following:

- a. Approval of the bills and financial reports.
 - b. Approval of the minutes from the September 14, 2016 regular board meeting and the September 29th, 2016 special board meeting.
 - c. Approval of non-tuition and open enrollment applications for seven students.
- A roll call vote was taken with all members voting aye. Motion carried.

Auditors Report: Harold Rotunda reported on his audit of the 2015-2016 school year, shared comparative information on peer districts, and discussed with the board different philosophies on determining fund balance goals. A couple of ideas that were mentioned was to have the fund balance 1/4 to 1/3 of the annual salaries and benefits expense, or to have a balance that could absorb a 20% loss to state funding. This would not easily accommodate new bus purchases. He suggested to keep new construction costs managed.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) The elementary AdvancED team has completed the first three standards and their indicators. The final two standards will be reviewed next week. 2) The oral hygienist was here and did work on over twenty students. He will return next later this spring. 3) Eye exams for students in grades K-6 was conducted by the Central Valley Health District on Monday, September 26. 4) The school's RtI team has begun meeting. Students that are struggling are referred to this team and a plan is developed to help the students become successful. 5) Held the first book study of Teach Like a Pirate on September 28. The book will help teachers improve their engagement with the students in the classroom. 6) The elementary students traveled to Gene Hanson's pumpkin in Edgeley on September 30. 7) He attended the fall meeting of the Career and Technology advisory board on October 3. The group discussed the technology fields available to students and methods to improve availability to students. 8) The bus drivers attended their annual training in Valley City on October 5. 10) Parent/teacher conferences were held on Thursday, October 6. Parents were encouraged to complete online AdvancED surveys to be used for our school improvement process. 11) He reviewed with the board the annual superintendent report. 12) Proposed Measure 2 was discussed.

Tobacco Policy: The board did the second reading of additions to the district tobacco policy which outlines who is responsible for adhering to and enforcing the policy, and provides cessation service recommendation to NDQUITS. Froehlich made a motion, seconded by Boom to approve the policy. A roll call vote was taken with all members voting aye. Motion carried.

Edgeley/Kulm/Montpelier Volleyball Cooperative: Boom made a motion, seconded by Harms to approve the volleyball cooperative with Edgeley/Kulm. A roll call vote was taken with all members voting aye. Motion carried.
Montpelier plans to hire an assistant volleyball coach to go with the girls next year.

Small Rural Grant: The grant allocation plus the previous year's carryover is \$9960.87. The budget proposal includes \$6132 toward the preschool teacher salary, and the rest toward professional development, drug and violence prevention, Aimsweb for student assessment/monitoring, bullying prevention and character education.
Harms made a motion, seconded by Dave Jansen to approve the proposed Small Rural budget. A roll call vote was taken with all members voting aye. Motion carried.

Building Update: On October 25th a representative from Engtech Architectural will come and survey the teachers concerning building needs.

Budget Adjustment: Harms made a motion, seconded by Dave Jansen to approve adjusting the budget to move \$7213.00 from the contingencies and emergencies expenditure line to the elementary aide and benefits lines to pay for Joline Luck to work as teacher's aide through December 2016, and to adjust the Title I and Small Rural grants budgets to reflect the actual approved final grant allocations and expenditures. Overall the expenditure budget and revenue budget will be reduced by \$1016.13 each. A roll call vote was taken with all members voting aye. Motion carried.

NDSBA Convention: Which board members will be attending was discussed.

Superintendent Evaluation: President Roorda reviewed the online evaluation tool with the board.

Adjournment: The meeting adjourned at 7:30 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date