

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**November 9th, 2016**

**Board Members Present:** President Tony Roorda, Lynn Boom, Shane Steele, David Jansen, Julie Jansen, and Robert Froehlich. Absent: Scott Harms.

**Also Present:** Superintendent Jerry Waagen, Business Manager Amy Maurer, and Secondary Principal James Bear.

**Visitor:** Trevor Huffaker, Engtech representative.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Consent Agenda:** Froehlich made a motion, seconded by J. Jansen, to approve the following:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from the October 12th, 2016 regular board meeting.

A roll call vote was taken with all members voting aye. Motion carried.

**Secondary Principals Report:** 1) Students whose households get their electricity through Dakota Valley Electric Cooperative in grades 9-12 should consider applying for the ND Youth Tour competition which sends students on a trip to Washington DC. 2) The first quarter grades overall were better than all of the last year. 3) Next week grades 10, 11, and 12 will attend a health, technology and trades fair. In addition to information on different trades, it offers information on which courses students should be taking now to prepare.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) He and Mr. Bear attended the NDCEL conference. 2) The AdvanceED/school improvement team continues to meet to complete the diagnostic portion that will be used to guide goal creations for our school. 3) The school board retreat was discussed and a tentative date of January 21<sup>st</sup> was set. 4) PTO Bingo night will be held on November 18<sup>th</sup>.

**NDSBA Convention:** Board members reported on the sessions and speakers they attended including a session on negotiations, the new member seminar, speaker Robert O'Neill who is a former Navy Seal, and information on a suicide prevention program.

**Resignations/Hires:** A letter of resignation from Amy Tahran, who was contracted as student counselor was read to the board. After discussion, Boom made a motion, seconded by D. Jansen to accept the resignation effective as of October 19<sup>th</sup>, and to enforce the \$1000 release of contract penalty. A roll call vote was taken with all members voting aye. Motion carried.

A search has already begun for another counselor. Mr. Soulis from the vocational center provides career counseling at the district on Mondays. The state has been informed and accreditation is still okay while we search for a replacement. Mr. Bear has taken over the ACT testing duties until a replacement can be found.

Angela Haakenson, who is working as a bus driver has put in her resignation. She has been helping until a replacement can be found.

Mr. Waagen recommends the hire of Jeannie Davis as a bus driver. She can begin on November 21<sup>st</sup>. He recommends hiring Carol Enzminger as a substitute teacher.

Froehlich made a motion, seconded by Steele to hire Jeannie Davis as a bus driver at a rate of \$66.95 per day. A roll call vote was taken with all members voting aye. Motion carried.

J. Jansen made a motion, seconded by Boom to hire Carol Enzminger as a substitute teacher. A roll call vote was taken with all members voting aye. Motion carried.

**Board Member Payroll:** It was discussed whether board pay could be applied directly to board member's children's hot lunch bills. Board pay needs to run through payroll and so this would require additional paperwork.

**Superintendent Evaluation:** The superintendent evaluation was discussed. Boom made a motion, seconded by D. Jansen, to approve the evaluation. A roll call vote was taken with all members voting aye. Motion carried.

The online tool for the evaluation was discussed.

**EngTech Building Update:** Trevor Huffaker presented several preliminary plans and an idea of the challenges that each could present. After discussion, the board asked for the combination of different plans including the addition of a music room and an additional classroom on the south end of the elementary addition and the remodeling of the current elementary library/classroom to provide separate spaces for the pre-school classroom, counselor office, and elementary library/ITV room. The current preschool classroom would be used for the copy machine/ workroom.

Mr. Huffaker suggested it could lower expenses if the community could help with the old fuel tank removal and if someone had gravel to donate. He requested that ground borings be done soon.

The plans had previously been reviewed with staff and their preferences were similar to the boards'. Their additional concerns included the high school basement hallways and classrooms, and the paneling throughout the high school.

A quote for a light remodeling of the science lab was discussed.

**Adjournment:** The meeting adjourned at 8:15 pm.

---

Tony Roorda, Board President

---

Amy Maurer, Business Manager

---

Approval Date