

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**February 9<sup>th</sup>, 2016**

**Board Members Present:** President Tony Roorda, Robert Froehlich, Lynn Boom, Shane Kjellberg, Scott Harms, Shane Steele. Absent: Julie Jansen.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Agenda:** The following items were added to the agenda: 1) Non-tuition/Open Enrollment was added to the consent agenda. 2) Budget Adjustment.

**Correspondence:** A letter from the James River Special Education Cooperative Director, Rhoda Young, was shared with the board. It briefly explained the Zones of Regulation and Social Thinking Curriculum which is being implemented with students who have social, behavioral, social communication and mental health needs. She shared information on the Resident Teacher program which is one of the major recruiting tools in the special education teaching field in the state.

**Consent Agenda:** Harms made a motion, seconded by Froehlich, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from January 12<sup>th</sup> and 23<sup>rd</sup> meetings, as presented.
- c. A non-tuition agreement for the 2015-16 school year and an open enrollment application for the 2016-17 school year for one high school student.

A roll call vote was taken with all members voting aye. Motion carried.

**Secondary Principal Report:** Mr. Bear reported: 1) There's a new student in the high school. 2) A program recognizing students at the head of their class on a weekly basis was started. 3) Mr. Bear attended a SEEC Principal's Advisory Council meeting. 4) The high school will be working on adding more writing and citing of sources in all classes.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) He attended an Edgeley-Kulm-Montpelier Coop meeting. Kulm agreed to continue with the current split of home games. 2) He attended a superintendent's conference in Bismarck. 3) Pingree's superintendent gave him a tour of their new building which is similar in type to what the Montpelier board is considering. He gave information about how they went about the building process. 4) The elementary staff is looking over new science curriculums in consideration of a purchase for next year. 5) The spelling bee is on February 10<sup>th</sup>. 6) The preschoolers visited Dustin and Lucinda Lien's farm where they saw the animals and tasted homemade cheese.

**Recognition of MEA:** The Montpelier Education Association (MEA) requested that the School Board recognize as an appropriate negotiating unit all licensed teachers employed by the school board primarily as classroom teachers and school counselors.

Kjellberg made a motion, seconded by Harms, that pursuant to NDCC Section 15.1-16-10, the School Board of Montpelier School District recognizes all licensed teachers primarily employed by the Board as classroom teachers as the appropriate negotiating unit. A roll call vote was taken with all members voting aye. Motion carried.

The MEA requested that the School Board recognize the Association as the representative organization of all licensed teachers primarily employed as classroom teachers and school counselor for the purpose of negotiating.

Froehlich made a motion, seconded by Boom, that the School Board, has determined that the Montpelier Education Association does represent a majority of the teachers within the previously recognized negotiating unit and recognizes the Montpelier Education Association as the representative organization for a minimum of one year beginning February 9<sup>th</sup>, 2015. A roll call vote was taken with all members voting aye. Motion carried.

Harms made a motion, seconded by Froehlich to go into executive session to discuss teacher negotiations strategy as allowed by NDCC44-04-19.1 (9) as discussion in open meeting would have an adverse effect on the bargaining or litigation position of the board. A roll call vote was taken with all members voting aye. Motion carried.

The board went into executive session at 6:35 pm.

The board returned to open session at 6:50 pm.

**Drivers Education:** Boom made a motion, seconded by Harms, to offer driver's education this summer and hire Boyd Westman as instructor at a rate of \$29.30 per hour plus mileage. A roll call vote was taken with all members voting aye. Motion Carried.

**Football Cooperative:** Currently Montpelier's football cooperative is with Jamestown. There is a possibility of joining the Edgeley/Kulm cooperative for the 2016-2017 school year. There would be a late fee to join them at this point. There is a student that would like to participate in football in an Edgeley/Kulm cooperative since he played youth football there.

There is a Montpelier student who's active in club swimming in Jamestown and may have an interest in swimming competitively in high school. A swimming cooperative with Jamestown could be explored. After discussion, the board concurred that the options for a football cooperative with Edgeley/Kulm and a swimming cooperative with Jamestown should be explored further.

**Superintendent Evaluation:** After discussion, Harms made a motion, seconded by Froehlich to approve the preliminary evaluation as the final evaluation. A roll call vote was taken with all members voting aye. Motion Carried.

**School Board Election:** Froehlich made a motion, seconded by Boom to hold the school board election on Tuesday, June 7<sup>th</sup>, 2016 with the polls to be open from 11:00 am to 7:00 pm. A roll call vote was taken with all members voting aye. Motion Carried.

**School Board Retreat Review:** It was discussed that next year the retreat could possibly be held at another location such as The Field in Adrian.

**FFVP Budget Adjustment:** The total grant awarded for the Fresh Fruits and Vegetable Program is \$3050.00. Boom made a motion, seconded by Froehlich, to adjust the Fresh Fruits and Vegetable Program budget to \$3050.00 revenue and \$3050.00 expenditures. A roll call vote was taken with all members voting aye. Motion carried.

**Building:** Mr. Waagen reviewed with the board some repairs that are needed/desirable to the current buildings including new flooring on the stage and in the kitchen. Estimated cost of new commercial no-wax flooring would be about \$10,000. A new water fountain has been purchased for the high school. New wall mats for the gym were installed by the Valentas, Rob, Isaac, and Abram. They were paid for mostly by the PTO.

A fire marshal inspection requires that some new outlets be installed. This will be done this week. Also required is the installation of shut off switches for gas tanks. In the future the district may need to replace any paneling in the hallways and stairwells with sheetrock.

**New Building Construction:** A new building was discussed. The plans being reviewed and discussed by the building committee are 60 x 70 feet. Proposals include four classrooms including a music room with storage, a counselor's office, a bathroom and a mechanical room. The plan would be to place the building on the east side of the school where the trailers currently sit.

Features of a building were discussed including: 1) The type of heat that would be preferable was discussed with mention of in floor heating, forced air, and/or electric. 2) Insulation types and future accessibility in the walls for electrical and other wiring if spray foam is used and whether air exchangers might be needed. 3) Slab on grade foundation and whether/what kind of frost footings might be needed. 4) Once paperwork is filed with the state it can be kept on file for three years if there are delays to the plan. 5) A possible timeline for the project was discussed. 6) The plan would be to pay for the building out of financial reserves. 7) A budget of less than \$400,000 was discussed.

Infinity will draw up plans for a cost of \$3200 that would include a plot view, cross-section, elevation view, electrical, plumbing, HVAC, and a list of specifications regarding materials for a cost of \$3200. Infinity expects that the cost would include changes and adjustments. The software they use would allow the plans to be modified by Mr. Kjellberg, who is an engineer, on the software he uses. The district would own the plans which would be provided to bidders as part of the formal bidding process.

Harms made a motion, seconded by Froehlich, to approve beginning the building application process with the state. A roll call vote was taken with all members voting aye. Motion carried.

Kjellberg made a motion, seconded by Harms, to hire Infinity to draw up plans with details to be determined by the building committee at a cost of \$3200 that would include a plot view, cross-section, elevation view, electrical, plumbing, HVAC, and a list of specifications regarding materials for a cost of \$3200. A roll call vote was taken with all members voting aye. Motion carried.

Sending out a letter to alumni requesting donations for funds that could help make the building a little nicer and more nicely furnished was discussed.

Steele made a motion, seconded by Boom, to approve sending out an alumni fundraising letter after state approval for the project is received. A roll call vote was taken with all members voting aye. Motion carried.

**Adjournment:** The meeting adjourned at 8:00 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

March 9, 2016

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Approval Date