

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**March 9<sup>th</sup>, 2016**

**Board Members Present:** President Tony Roorda, Robert Froehlich, Lynn Boom, Shane Kjellberg, Scott Harms, Shane Steele, and Julie Jansen.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

**Visitor:** Tim Herman.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Agenda:** The following item was added to the agenda: 1) New substitute teacher approval.

**Correspondence:** 1) A letter was received from the Jamestown Police Department commending the 11<sup>th</sup> and 12<sup>th</sup> graders on their behavior and preparedness during a recent field trip. 2) Heidi Bear was awarded a 2015 – 2016 Exceptional Title I Educator Award by the North Dakota Department of Public Instruction. As a recipient of the award, Heidi is given a grant of \$5,000 to be used on any allowable Title I activity in Montpelier School. There were only two Exceptional Title I Educator awards given out this year in the state of North Dakota. The other recipient was the Title I Homeless liaison in the Fargo District, Jan Anderson.

**Consent Agenda:** Froehlich made a motion, seconded by Jansen to approve the following consent agenda items:

1. Approval of the bills and financial reports.
2. Approval of the minutes from February 9th meeting, as presented.
3. Approval of three open enrollment applications.

A roll call vote was taken with all members voting aye. Motion carried.

**Secondary Principal Report:** Mr. Bear reported that soon the tenth graders will be doing ASVAB testing, the eleventh graders will be taking the ACT, and some students will be participating in the Acalympics.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1. He is in the process of completing teacher evaluations. 2. Attended the SEEC meeting for superintendents on February 17. Much of the discussion was about SEECs strategic plan and the viewpoint of REAs by the state. 3. Sandy Zahn from the Valley City Teacher Center provided training for the elementary staff on Lego learning kits after school on February 24. Students use Legos to tell, retell, or create sequels for stories. Very engaging activity for students. 4. Scott's Electric completed new outlet installations to meet the Fire Marshal's requests. All areas needing to be addressed have been completed. 5. Parent/Teacher conferences were held on March 1 and 3 from 4:00-7:00 each day. 6. The spring testing will begin in March starting with

the state assessments and followed by NWEA testing. 7. The elementary students will be traveling twice to the Jamestown Art Center to participate in painting/drawing and clay molding activities. 8. The school is hosting its first annual Family Literacy Event in cooperation with PBS Kids from 5:00-7:00 on March 15. There will be several reading activities for parents and children with staff members assisting. A free taco bar will also run from 5:00-6:00 that evening. 9. Elementary students will begin their annual roller skating activities on March 16 and run for two weeks. 10. He will be out of the building on March 17 and 18 because he is participating as a member on an External Review Team for AdvancED. 11. The high school students who presented at the North Dakota Water Quality Conference on March 3<sup>rd</sup> did an excellent job.

**Junior/Senior Trip:** Andy Roorda shared the itinerary for a proposed field trip to Duluth and the Wisconsin Dells on June 3-8. Activities are to include multiple activities including visiting the Depot Railroad Museum, Character Challenge Team Building Course, and a Canal Park visit. Parents Suzette Schafer and Angie Gerber will be chaperoning the five students who are going. They have done fundraising totaling about \$3000 which is what they expect the trip to cost. After discussion Kjellberg made a motion seconded by Harms to approve the trip. A roll call vote was taken with all members voting aye. Motion carried.

**Custodian Resignation:** Mr. Waagen read a letter of resignation from Brad Dexheimer. He will be retiring toward the end of June. Boom made a motion, seconded by Jansen to accept the resignation. A roll call vote was taken with all members voting aye. Motion carried.

**Preliminary Budget 2016-2017:** A preliminary budget for 2016-2017 was reviewed and discussed.

**Substitute Teacher:** Mr. Waagen recommended the hire of Danielle Buchanan as a substitute teacher. Boom made a motion, seconded by Harms to hire Ms. Buchanan as a substitute teacher. A roll call vote was taken with all members voting aye. Motion carried.

**Teacher Negotiations:** Harms made a motion, seconded by Boom to go into executive session to discuss teacher negotiations strategy as allowed by NDCC44-04-19.1 (9) as discussion in open meeting would have an adverse effect on the bargaining position of the board. A roll call vote was taken with all members voting aye. Motion carried.

The board went into executive session at 6:55 pm.

The board returned to open session at 8:00 pm.

**Building Update:** The proposed building plans and the next steps forward, which would include a staff meeting and a meeting seeking public input, were discussed. Approval for a building has been given by NDDPI. When a final plan is decided upon approval will be needed from the state fire marshal, and approval will be needed on the plumbing and electrical prior to putting the specifications up for bids.

**Adjournment:** The meeting adjourned at 8:30 pm.

April 12<sup>th</sup>, 2016

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date