

**School Board Minutes**  
**Montpelier Public School District #14**  
214 7<sup>th</sup> Ave  
Montpelier, ND 58472  
October 20<sup>th</sup> 2015

**Board Members Present:** Shane Kjellberg, Robert Froehlich, Lynn Boom, Shane Steele, Scott Harms, Julie Jansen, and President Tony Roorda.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, Business Manager Amy Maurer, and Auditor Harold Rotunda.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Correspondence:** The SEEC annual report is available for review.

**Consent Agenda:** Froehlich made a motion, seconded by Kjellberg, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from August 11<sup>th</sup>, 2015, as presented.
- c. Approval of non-tuition and open enrollment applications.

A roll call vote was taken with all members voting aye. Motion carried.

**Secondary Principal Report:** Mr. Bear reported: 1) The teacher evaluation process is going well. The district is using the Marshall model which involves teacher self-evaluations and principals observing each teacher in the classroom at least ten times during the year. Teacher response has been positive. 2) The first quarter ends on October 21<sup>st</sup>. 3) Mr. Bear attended the ND Association of Technology Leaders conference. 4) NWEA testing is completed.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) We will have the Monsanto grant presentation on Friday, October 30<sup>th</sup> at 2:30. 2) Mr. Waagen and Mr. Brent Nelson attended an Edgeley/Kulm/Montpelier co-op meeting on October 7<sup>th</sup>. Discussion included cross country and home game locations. 3) The first early release professional development was held on October 7<sup>th</sup>. Items discussed were the school's mission statement, Nurtured Heart update, Response to Intervention, data review using SLDS, and AdvancED update. 4) Parent-Teacher conferences were held on October 8<sup>th</sup>. Parents were given an opportunity to complete a survey that will be used for our school improvement plan. 5) The first PTO meeting was held on October 12<sup>th</sup> at 7:00 as the group is reorganizing and recruiting new members. 6) Our bus drivers attended their annual training in Valley City on September 23<sup>rd</sup>. 7) The health inspector was here on October 5<sup>th</sup> and there are some small items to address.

**Auditor Report:** Harold Rotunda, the district's independent auditor, reviewed the 2014-2015 annual financial audit with the school board.

**Policies- First Reading:** The school board reviewed amendments to current policies and some new policies.

Boom made a motion, seconded by Harms to approve the first reading of amendments to the following policies: 1) sick leave bank 2) required credits for graduation, and 3) smoking, drinking and drugs as related to interscholastic contests or activities.

And the first reading of the following new policies: 1) 403b eligibility, and 2) parental involvement. A roll call vote was taken with all members voting aye. Motion carried.

These policies can be read in their entirety at

<http://www.montpelier.k12.nd.us/wordpress/index.php/school-information/policies-and-forms/> or a request for a copy may be made to the business manager.

**Bus Drivers:** Mr. Waagen recommends that Angela Haakenson be hired as regular route bus driver and Shawn Ratts be hired as a substitute bus driver.

Froehlich made a motion, seconded by Boom to hire Angela Haakenson as regular route driver and Shawn Ratts as a substitute bus driver. A roll call vote was taken with all members voting aye. Motion carried.

Mrs. Trouba has been helping as substitute bus driver.

**Basketball Coop Home Games:** At the coop meeting on October 7<sup>th</sup> there was discussion on how many home games would be in Kulm and how many in Edgeley. Kulm would like more games than in the past. The board concurred that Montpelier would prefer as many games in Edgeley as possible due to the distance and concerns about winter driving.

**LMM Volleyball:** Concerns were brought up about whether the volleyball cooperative with Litchville-Marion would continue for 2016-2017. Mr. Waagen assured the board that he had no indication that it would be otherwise.

**Budget Adjustment:** Harms made a motion seconded by Boom to approve adjusting the Title I, Title I professional development, Title IIA, and Small Rural budget lines and amounts to the amounts approved by the NDDPI and US Department of Education. And to approve moving \$7277 to high school salaries and benefits, and \$7143 to preschool salaries and benefits from the contingency and emergency line of the expenditure budget. A roll call vote was taken with all members voting aye. Motion carried.

**NDSBA Convention:** No board members will be able to attend this year. The board asked that a request be put into NDSBA to offer the New Member Seminar online.

**Adjournment:** The meeting adjourned at 7:25 pm.



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Tony Roorda, Board President



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Amy Maurer, Business Manager

11-10-2015

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Approval Date