

# Activity Cash Box Form

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Date: \_\_\_\_\_

Event: \_\_\_\_\_

Starting Balance Cash box \$ \_\_\_\_\_

Secretary Signature \_\_\_\_\_

Activity Worker #1 Signature \_\_\_\_\_

Activity Worker #2 Signature \_\_\_\_\_

Please note any concerns or discrepancies:

Ending Cash Balance \$ \_\_\_\_\_

Activity Worker #1 Signature \_\_\_\_\_

Activity Worker #2 Signature \_\_\_\_\_ (Please make sure it is counted twice.)

Secretary Signature \_\_\_\_\_

Please note any concerns or discrepancies:

Total deposit to \_\_\_\_\_ (ex. Music) activity account (Ending balance less starting balance) \$ \_\_\_\_\_

Receipt # \_\_\_\_\_