

**Unapproved School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
May 16th, 2018**

Board Members Present: Tony Roorda, Julie Jansen, Scott Harms, and Lynn Boom. Absent: Dustin Lien, Shane Steele, and Robert Froehlich.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Call to Order: President Roorda called the meeting to order at 6:05 pm.

Consent Agenda: Boom made a motion, seconded by Harms, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
 - b. Approval of the minutes from the April 17th regular meeting, as presented.
- The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported: 1) High school students will go on a career tour of JRMC on Friday, and also visit the University of Jamestown. 2) Graduation is Sunday. 3) Monday he will begin teaching driver's education to 8 students. 4) Chromebooks are being turned in.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) He attended the SEEC Administrator meeting in Valley City on April 25. Main topics of discussion were professional development and principal evaluations. A NDASA Southeast Association of School Administrators meeting followed at 1:00. Discussed some potential changes in principal credentialing. 2) Elementary students attended their second session at the Jamestown Art Center on April 26. 3) A PK-6th grade music presentation was held on May 1. The students did a fantastic job and Mrs. Kjellberg's effort is greatly appreciated. 4) Mr. Wright, Mrs. Boom, and he attended the athletic coop meeting on May 2 in Edgeley. The football coop was discussed and is on the agenda. A lengthy discussion about the number of home contests for basketball and volleyball occurred. A proposal of adding one more contest at Kulm will be presented to the Edgeley and Kulm school boards. It was also agreed upon to have Edgeley, Kulm, and Montpelier to meet in the fall to update the coop agreement. Other items discussed were cheerleaders, The Cube, mascot logo, and parent/senior nights. It was agreed that on parents/senior nights that parents of underclassmen will stand where they are seated and senior parents will meet their student on the floor for a picture. 5) The state fire marshal did this inspection on May 3. He provided several suggestions for improvement and requires us to address the power to the projectors in the classrooms. 6) He attended the James River Special Education Coop meeting on May 9. The coop has hired Heidi Budeau from Bismarck to replace longtime director Rhoda Young who is retiring. 7) Elementary students had their field trip to the Hjemkomst Center in Moorhead, MN on May 15. This was paid for by a grant from Target. 8) Kindergarten graduation will be at 12:30 on May 17 and elementary awards ceremony at 2:00 that same day. 9) Graduation will be on Sunday, May 20 at 2:00. There are nine graduates. 10) The application for the comprehensive school support funds has been submitted. The leadership team of Mrs. Bear, Mr. Bear, Ms. Anselment, Mrs. Valenta, and myself have met several times on developing strategies for assisting struggling students. Several new intervention and replacement programs will be available next year. We will also be contracting with Ed Direction at a Tier II level. Ed Direction provides coaching for the teachers through observations and feedback. They also work with administration.

Budget Adjustment: Reallocated Title funds were applied for and approved for additional professional development in June. The revenue and expenditure budgets need to each be increased by \$1975.80 to account for the additional funding. Harms made a motion, seconded by Boom, to approve the budget adjustment. The motion carried unanimously.

Football Cooperative Dissolution: Due to increasing numbers of students in the member cooperatives, if all the members continue to participate, the cooperative will be moved from Division A to Division AA. Montpelier is the newest member of the cooperative. Boom made a motion, seconded by Harms, to remove Montpelier Public School from the EEK Football Co-op effective the 2019 football season. The motion carried unanimously.

Classified staff wages: Mr. Waagen made recommendations for classified staff wages for the 2018-19 school year as follows: Brandt, head cook, \$15.50 per hour. Brown, special education aide, \$17.20 per hour. Caldwell, bus driver, \$13,351.00 per year. Davis, bus driver, \$13,351.00 per year. Dick, assistant cook and custodian, \$12.50 per hour. Gruenstein, special education aide, \$18.05 per hour. Henne, custodian, \$16.00 per hour. Luck, bus driver, \$13,351.00 per year, and aide, \$14.60 per hour. Marshall, administrative assistant, \$14.95 per hour. Peckham, bus driver, \$13,660.00 per year, and vocational driver \$18.00 per hour. All other route drivers \$37.08 per trip. Activity drivers \$12.50 per hour. Vocational sub drivers, \$16.00 per hour. Kitchen and custodial substitutes, \$11.00 per hour. Aide substitutes, \$10.00 per hour. Secretary substitutes, \$10.00 per hour. Student workers, \$10.00 per hour. Substitute teachers, \$115.00 per day. Bus driver additional hours, \$15.00 per hour. Bus mechanics, \$60.00 per hour. A \$1000.00 year-end bus driver retention bonus will continue to be available to Caldwell, Luck, Davis, and Peckham as originally outlined by the board in July of 2014. Harms made a motion, seconded by Boom, to approve the classified staff wages as presented. The motion carried unanimously.

Summer Custodial Employee: Harms made a motion, seconded by Jansen, to give Mr. Waagen permission to hire a summer employee. The motion carried unanimously.

ND Small Organized Schools: The cost to continue the district's membership is \$400.00. The benefits include discounts for online bus driver safety training and discounts on student courses through the ND Center for Distance Education. Boom made a motion, seconded by Jansen, to approve the district's membership in ND Small Organized Schools. The motion carried unanimously.

Kitchen Stove and Tables: The estimated cost for a new stove and four new stainless tables for the kitchen is about \$6000.00. Jansen made a motion, seconded by Harms, to approve the purchase of a new stove and tables. The motion carried unanimously.

Building Update: Taylor Roofing patched a couple of spots on the roof. There's a propane tank and some branches that need to be removed. It was discussed who owned the tank. Some landscaping around the addition was discussed.

Adjournment: The meeting adjourned at 7:00 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date