

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
July 18th, 2018

Board Members Present: President Tony Roorda, Lynn Boom, Robert Froehlich, Scott Harms, and Julie Jansen. Absent: Abram Valenta and Dustin Lien.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Call to Order: President Roorda called the meeting to order at 6:02 pm.

Recognition of New Board Members: The board recognized reelected board member Robert Froehlich. Mr. Valenta was unable to attend due to a commitment made prior to his election but has submitted his oath of office.

Consent Agenda: Harms made a motion, seconded by Jansen, to approve the following:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from the July 8th, 2018 special meeting, the June 18th, 2018 special meeting, and the June 18th, 2018 regular meeting meeting, as presented.
- c. Designation of Unison Bank as the depository for school district funds.
- d. Approval of the 2017-2018 ND School District Financial Report and approval of the 2017-2018 Report for Publication.

	Beginning Fund Balance July 1, 2017	Revenue	Expenditures	Ending Fund Balance June 30, 2018
General Fund (01)	\$619,290.30	1,857,954.67	2,031,264.74	445,980.23
Building Fund (03)	\$102,458.14	25,777.00	93,396.55	34,838.59
Food Service (05)	\$9979.79	81,892.03	81,514.39	10,357.43
Student Activity (06)	\$16,030.85	24,201.54	20,951.96	19,280.43

- e. Review pledged securities- Funds are FDIC insured up to \$250,000. Additionally, as of 7-1-2018 Unison Bank has pledged securities of \$903,412.30.
- f. Review Bond Coverage -Bond coverage covers all the bondholder's employees and board members for theft of money and/or property by an employee. The limit of liability is \$668,800 and is provided by the ND State Insurance Department at no direct cost to the district. The limit of liability amount is determined by them based on the previous year's financial information.
- g. Approval to dispose of records no sooner than listed on the NDSBA record disposal draft guidance/as allowed by law.
- h. Approve membership to NDSBA's Policy Services for 2018-2019.
- i. Approve the Jamestown Sun as the district's official newspaper. The Jamestown Sun will be the district's official newspaper in which legal notices, requests for bids, etc. will be published.
- j. Approve Jerry Waagen as designated authority of Title I, Title IIA, Title IID, Title V, REAP, and the Small Rural School Achievement Program.
- k. Approve Jerry Waagen as designated authority of Hot Lunch.
- l. Approve Jerry Waagen as designated authority of Vocational, Asbestos, and ADA.

- m. Approve Jerry Waagen as the districts authorized representative to James River Valley Special Education Unit.
 - n. Approve James Bear as designated authority of the 504 program and as the homeless student liaison and the foster care liaison.
 - o. Appoint Amy Maurer as district business manager.
 - p. Approve continuing with Blue Cross Blue Shield Basic Blue 70 with a \$250 deductible through the ND pooled schools as the district health insurance plan.
- The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported: 1) The new schedules are ready. He is working with Edutech to get the online schedules coordinated. 2) AP courses in English, biology and statistics will now be available on NMSI. There are currently 8 students signed up for these courses. 3) Technology orders have been placed for items to enhance learning in the elementary via the Comprehensive Support grant. 4) Driver’s education has been completed.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) Comprehensive Support funds have been used to order teacher materials and technology for the elementary. Extensive support and professional development is being implemented. 2) The drain system near the addition has been completed. 3) Working on getting the kitchen in order with the steam table and the new oven. 4) All of the classrooms have been cleaned. Hoping that the custodian will be able to return to do the gym floor. 5) August 14th the teachers attend professional development in Jamestown. August 15th, the teachers attend professional development in Montpelier. School starts August 20th.

Election of President and Vice President: The business manager called for nominations for president of the school board. Harms nominated Tony Roorda. Froehlich seconded. Boom made a motion that nominations cease, and a unanimous ballot be cast for Tony Roorda. Harms seconded. A roll call vote was taken with all members voting aye. Motion carried.

There was a call for nominations for vice president. Boom nominated Scott Harms. Jansen seconded. Roorda made a motion that nominations cease, and a unanimous ballot be cast for Scott Harms. Froehlich seconded. A roll call vote was taken with all members voting aye. Motion carried.

Committee Appointments: 2018-2019 committees were appointed as follows:

Policy	Lynn Boom, Robert Froehlich, Abram Valenta
Building & Grounds	Abram Valenta, Robert Froehlich, Dustin Lien
Transportation	Tony Roorda, Robert Froehlich, Dustin Lien
Teacher Negotiations	Tony Roorda, Scott Harms, Lynn Boom
Administrator Negotiations	Tony Roorda, Scott Harms, Lynn Boom
Finance	Scott Harms, Abram Valenta, Julie Jansen
Athletics	Julie Jansen, Lynn Boom, Dustin Lien
Curriculum	Lynn Boom, Julie Jansen, Scott Harms

2018-2019 Preliminary Budget: The proposed preliminary budget was reviewed and discussed. Harms made a motion seconded by Froehlich to approve the budget with an approximate increase to the dollars levied of \$4800 from local property taxes, with general fund appropriations of \$2,033,934 and projected revenues of \$2,069,820, building fund appropriations of \$25,000 and projected revenues of \$32,295, hot lunch fund appropriations of \$79,321 and projected revenues of \$82,860. The motion carried

unanimously. The general fund revenues and expenditures each include \$180,000 from the Comprehensive Support grant.

Schedule Public Tax Hearing: Boom made a motion, seconded by Harms to schedule the Public tax hearing for September 19th at 6:00 pm at Montpelier School in room 122, the high school social studies room. The motion carried unanimously.

Policies Second Readings: The board did the second reading of amendments to the following sections of the policy book: 1) Community Service 2) Absenteeism 3) Driving by students 4) Fire Drill Exits 5) Class dismissal 6) Graduation Requirements 7) Tardiness 8) Test Exemption Policy 9) Study Hall Rules 10) Electronic Devices 11) Student Fees 12) Destruction of School Property and 13) Head Lice.

Boom made a motion, seconded by Jansen to approve the following policies/amendments: 1) Community Service 2) Absenteeism 3) Driving by students 4) Fire Drill Exits 5) Class dismissal 6) Graduation Requirements 7) Tardiness 8) Study Hall Rules 9) Electronic Devices 10) Student Fees 11) Destruction of School Property and 12) Head Lice. The motion carried unanimously.

Due to changes made, a third reading of the text exemption policy will be done in August.

Math Instructor Position: Harms made a motion, seconded by Froehlich, to hire Mrs. Kathleen Miller as math instructor for the 2018-2019 school year. The motion carried unanimously.

Counselor Position: Boom made a motion seconded by Harms, to hire Gayle Nelson as counselor for one day per week for the 2018-2019 school year. The motion carried unanimously.

Adjournment: The meeting adjourned at 7:10 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date