

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
February 21st, 2018

Board Members Present: Julie Jansen, Lynn Boom, Tony Roorda, Scott Harms, and Robert Froehlich.
Absent: Dustin Lien, and Shane Steele.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Call to Order: President Roorda called the meeting to order at 6:00 pm.

Consent Agenda: Froehlich made a motion, seconded by Jansen, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
 - b. Approval of the minutes from the January 17th regular meeting, as presented.
 - c. Approval of one open enrollment for one elementary student into the district.
- The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported: 1) MTSS facilitator Wayne Callender visited the school. 2) ND state student assessments will begin soon. 3) Mr. Bear attended SLEDS training. 4) NWEA testing has started in the lower grades. 5) March 20th the juniors will do ACT testing. 6) Some students attended art classes at the university of Jamestown. 7) Flex scheduling was discussed.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) He reported on the NDASA Conference that he attended in Bismarck January 29 and 30. 2) The food service review which was on Thursday, February 1. It went well with two corrections needed. 3) Had our third early release on February 7. Continued our book study of the Growth Mindset and using SLDS and the data available from an updated format. 4) The elementary school began their Winter Olympics Celebration with an opening ceremony on February 8. Each class represented a different country with a variety of in class activities planned. This was organized by Miss Kramer who did a fantastic job. 5) Hosted the annual Stutsman County Spelling Bee on February 14 in Jamestown. 6) Students began roller skating in PE on February 21. The PTO pays for the cost to have this program come to our school. 7) Ms. Kramer applied and obtained a \$700 grant from Target to be used on an elementary school field trip. 8) He has started working on the district long-term plan. 9) A spaghetti supper fundraiser for athletics/extracurricular activities is being worked on. 9) Mrs. Smith was selected to be on the ND Science Content Standards Development Committee.

Administration Negotiations: The board committee will meet with administrators on March 1st at 6:00pm.

Teacher Resignations: A letter of resignation from Mrs. Brown was read. She is retiring after teaching in the district for 31 years. Froehlich made a motion, seconded by Boom, to accept the resignation effective as of the end of the school year with appreciation for her many years of service to the district's students. The motion carried unanimously.

A letter of resignation from Mr. Gordon DeHaan was read. Froehlich made a motion, seconded by Boom to accept Mr. DeHaan's resignation, effective as of the end of the school year. The motion carried unanimously.

Inventory: At least every six years, for insurance purposes, the district is required to ensure that district property is accurately inventoried and valued. A quote of \$6130.00 was received from Valuations Northwest to do a complete inventory/evaluation of the district contents and property. They will also do some asset tagging. They did the district's last inventory and are also highly recommended by other districts.

Boom made a motion, seconded by Jansen to hire Valuations Northwest to do the school valuation/inventory. The motion carried unanimously.

Driver's Education Fee: After discussion, Froehlich made a motion, seconded by Harms, to charge a fee of \$50.00 to each driver's education student. The motion carried unanimously.

Head Cook Wage: Ms. Brandt has been employed more than 90 days and was told that her wage would be looked at again after that time. Boom made a motion, seconded by Harms, to increase Ms. Brandt's wage from \$14.00 per hour to \$15.00 per hour retroactive to begin 90 days after her first day of employment. The motion carried unanimously.

Instructional Days Reconfiguration Waivers: These applications to NDDPI will allow the district to reconfigure instructional days to use early releases for professional development for the next five years and to have 45-minute periods for ITV classes for the next two school years. Harms made a motion, seconded by Boom to approve the reconfiguration waiver applications. The motion carried unanimously.

Employee Assistance Program: Portions of the school policy indicate that an employee assistance program will be provided. Blue Cross no longer offers the service. It provides free personal, financial, and legal counseling to all employees. The Village Business Institute will provide this service for \$1500.00 per year. After discussion, Jansen made a motion, seconded by Froehlich, to contract with The Village effective March 1st, 2018 to institute the employee assistance program. The motion carried unanimously.

Election 2018: Jansen made a motion, seconded by Boom, to have the annual school board election on June 12th, 2018 with the polls open from 11:00 am to 7:00 pm. The motion carried unanimously. Positions up are School Board Member (two positions) (three-year terms), currently held by Robert Froehlich, and Shane Steele. School Board member (one position) (one-year unexpired term), currently held by Dustin Lien.

The regular June school board meeting will be changed to the 18th.

Building Committee: The committee met and looked at ideas for projects including renovating the high school basement hallways, replacing carpets in some elementary classrooms, updating the high school stair rails, landscaping the old trailer area and the addition area, addressing the water drainage between the addition and the high school, roof repair, and a new stove for the addition. There is a \$25,000 budget. The possibility of grants for some items was discussed.

Adjournment: The meeting adjourned at 7:35 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date