

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
October 11th, 2017

Board Members Present: Lynn Boom, Robert Froehlich, Scott Harms, Julie Jansen, Tony Roorda* and Shane Steele*.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer. Harold Rotunda, CPA.

Call to Order: Vice President Harms called the meeting to order at 6:00 pm.

Agenda: The following items were added to the agenda: 1) School bus 2) Teachers and students.

Consent Agenda Froehlich made a motion, seconded by Jansen, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from the September 13, 2017 regular meeting, as presented.
- c. Approval of 2018-19 open enrollment and 2017-2018 non-tuition application for one student into the district.

The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported: 1) Six students received art instruction from Ms. Sharon Cox at the University of Jamestown. They will attend again on November 1st. 2) university of Jamestown teaching students visited Montpelier to observe teaching in a small school environment.

*Roorda arrived.

3) A plan will be implemented in the high school to carve out extra work time for struggling students. 4) An issue with a few students not charging Chromebooks has been addressed.

*Steele arrived.

Auditor Report: Mr. Harold Rotunda discussed with the board his audit of the district's 2016-2017 fiscal year finances.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) There was an RTI team meeting. 2) He is conducting a book study with the elementary teachers. 3) Elementary students were taken on a field trip to a pumpkin patch near Edgeley. 4) Bus route drivers attended defensive driving training. 5) He recommends the policy committee meet to address the head lice policy which is outdated. 6) Mr. Waagen shared his annual school report.

Small Rural Grant: The Small Rural Schools grant was approved for \$11,971. Steele made a motion, seconded by Harms to approve the grant budget and the corresponding adjustment to the general fund budget. The motion carried unanimously.

Section 125 Cafeteria Plan Amendment: Law requires the eligibility hours for the flex benefits to be the same as the eligibility hours for the district health insurance plan. Boom made a motion, seconded by Froehlich to change the eligibility hours for the flex/cafeteria plan from 15 to 20 hours worked per week. The motion carried unanimously.

Elementary Basketball Coaches: Boom made a motion, seconded by Froehlich to hire Nicole VanEnk as Elementary Boys Basketball coach and Sydney Headland as Elementary Girls Basketball coach for \$1080.00 each for the 2017-18 season. The motion carried unanimously.

Substitute Teacher: Jansen made a motion, seconded by Boom to hire Randy DeBolt as a substitute teacher. The motion carried unanimously.

Bus Driver: Froehlich made a motion, seconded by Harms to hire Heather Caldwell as bus route driver at a rate of \$36.25 per trip after she get her license. The motion carried unanimously.

Technology Plan: The technology plan as developed by the technology planning committee was presented to and reviewed by the board. The plan includes the district internet safety policy. Froehlich made a motion to approve the technology plan. Steele seconded. The motion carried unanimously.

School Board Vacancy: Last month David Jansen submitted his letter of resignation creating a vacancy on the board. Abram Valenta and Dustin Lien each expressed interest in serving. Boom made a motion, seconded by Roorda, to appoint Abram Valenta as school board member. A roll call vote was taken: Roorda-yes, Froehlich-no, Harms-no, Boom- yes, Steele-no, Jansen- yes. Tie vote, motion failed.

Froehlich made a motion, seconded by Steele, to appoint Dustin Lien as board member. A roll call vote was taken: Froehlich-yes, Roorda-no, Steele-yes, Harms-yes, Boom-no, Jansen- yes. Motion carried.

Superintendent Evaluation: An online evaluation form has been created using google forms and board members were asked to complete the form by October 31st.

Building: The septic problem which caused school to be cancelled one day was caused by an electrical pole breaking a sewer line earlier this summer during preparation for the building addition. The bill for the repair from Sherbenske Inc is \$3900.00. Mr. Waagen is discussing the bill with Ottetail. Water drainage around the addition was discussed. Final inspections of the addition/remodel will be happening in the next few weeks.

School Bus: Harlow's has a 2015 47 passenger school bus with 23,000 miles for sale for \$44,500.00. There is a 16-month warranty left on the engine. Mr. Waagen recommends that the bus be purchased and bus #5 be retired. After discussion, Harms made a motion, seconded by Jansen, to purchase the bus for \$44,500.00 and dispose of bus #5. The motion carried unanimously.

A bid process will be used to sell bus #5.

Students and teachers: A concern that in the high school some students who want to do their work and learn are unable to because of a lack of classroom management in some classrooms was discussed. The issue will be addressed.

Adjournment: The meeting adjourned at 8:05 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date