

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**November 8<sup>th</sup>, 2017**

**Board Members Present:** Lynn Boom, Scott Harms, Tony Roorda and Dustin Lien. Absent: Robert Froehlich, Shane Steele, and Julie Jansen.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 6:23 pm.

**New Board Member:** The board welcomed new board member Dustin Lien who was appointed last month following the resignation of David Jansen.

**Agenda:** The following adjustment was made to the agenda: 1) Resignation, changed to resignations.

**Consent Agenda** Harms made a motion, seconded by Boom, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
  - b. Approval of the minutes from the October 11<sup>th</sup>, 2017 regular meeting, as presented.
- The motion carried unanimously.

**Secondary Principal /Technology Coordinator Report:** Mr. Bear reported: 1) The UJ Art class that some students are attending is going very well. Their work will be part of an art show at the Reiland Fine Arts Center on November 13<sup>th</sup>. 2) Districts may choose to use the ACT instead of the ND State Assessment. Montpelier will still administer the ND State Assessment because it is superior at measuring student growth. 3) The high school is in its third week of implementing FAD (Focused Academic Direction), which is a motivational method and a way to carve some time out of the day to help students who are struggling. On Tuesdays and Thursdays, three periods have been shortened by 10 minutes carving out an additional half hour to allow time for this additional assistance.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1. He attended NDCEL including the preconference of school law updates. Went to breakout sessions about the “Value of Rural Schools” and “Addressing Teacher Shortages in Rural Schools”. 2. He attended the NDSBA law seminar on Thursday, October 28 in Bismarck. 3. He attended SEEC meeting in Jamestown November 1. Items discussed included our small schools’ collaboration, North Dakota Choice Ready, Behavioral Health. 4. Our elementary students are participating in the reading incentive program from Jonny B’s in Jamestown. 5. Potential dates and ideas for the topics for a school board retreat were discussed. January 13<sup>th</sup> may work. 6. PTO Bingo night will be held on November 17. 7. K-12 Christmas concert will be held on December 19 at 7:00. 8. He will renew the Applitrack service which helps with finding job candidates. 9. Ms. Caldwell passed her tests to get her bus driver’s license. 10. The still has openings for substitute bus drivers. 11. The athletics fund is in the negative and will require some fundraising. 12. The district needs to find someone for snow removal.

**Resignations:** A letter of resignation from P.E./Health teacher, Mr. Daniel Smith was read. Boom made a motion, seconded by Lien, to accept the resignation from Mr. Daniel Smith and to waive the penalty since it was due to the reason for the resignation. The motion carried unanimously.

A letter of resignation, as of the end of December, from Mrs. Courtney Schuetz was read. Her husband has accepted a job elsewhere and she is resigning as of the end of December. Boom made a motion, seconded by Harms, to accept the resignation without penalty. The motion carried unanimously.

**P.E./Health Teacher Position:** Harms made a motion, seconded by Boom to approve hiring Mr. Tyler Schnaubert as P.E./health teacher for the remainder of the 2017-18 school year. The motion carried unanimously.

Mr. Waagen has contacted local universities looking for candidates for the counselor position and will continue to search for options including the possibility of sharing a counselor with another district.

**JH Girls Basketball Coach:** There are 23 EKM junior high girls playing, including 8 girls from Montpelier and the district has been asked to hire a coach. Lien made a motion, seconded by Boom to hire Ms. Cassandra Kunze as JH girls' basketball coach for \$1800.00. Motion carried unanimously.

**Data Agreement:** An agreement needs to be signed if the district wants to participate in sharing SLED's data with the district's REA, SEEC (Southeast Educational Cooperative). The agreement expires in 2020. Boom made a motion, seconded by Harms, to approve the agreement but only through 2018. The motion carried unanimously.

**Superintendent Evaluation:** The evaluation was reviewed and discussed. Harms made a motion, seconded by Boom to approve the superintendent evaluation of Mr. Waagen. The motion carried unanimously.

**Building Update:** Infinity is nearly finished with the addition/remodel project after which final payment will be made.

Ottertail made a charitable donation of \$1500.00 to the district.

Downspouts will need to be addressed in the spring.

The health inspector came through and there were only small issues to address.

**Awards/Recognition:** Bronze and gold medallion awards were presented to Amy Maurer by the ND Association of School Business Managers in recognition of fulfilling training and experience requirements.

Tony Roorda was presented with the Veteran Board Member award in recognition of professional development and service in his position as board member.

**Board Meeting Schedule:** The second Wednesday of the month is difficult for our new board member. Meetings will be moved to the third Wednesday of the month.

**School Board Size:** The possibility of reducing the board from seven to five members was discussed. The legal requirements will be researched.

**Adjournment:** The meeting adjourned at 7:35 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date