

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
December 20th, 2017

Board Members Present: Lynn Boom, Scott Harms, Tony Roorda, Julie Jansen, Shane Steele, and Robert Froehlich. Absent: Dustin Lien.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Guests: Senior class representatives Dylan Stopplesworth and Jamie Bertsch.

Call to Order: President Roorda called the meeting to order at 6:00 pm.

Agenda: The following adjustment was made to the agenda: 1) First Community Credit Union account/VISA card.

Correspondence: Christmas cards and an ND Small Organized Schools newsletter were reviewed.

Consent Agenda Boom made a motion, seconded by Harms, to approve the following consent agenda items:

- a. Approval of the bills and financial reports.
- b. Approval of the minutes from the November 8th, 2017 regular meeting, as presented.

The motion carried unanimously.

Senior Privileges: Mr. Bertsch and Mr. Stopplesworth presented their requests for senior privileges. Steele made a motion, seconded by Froehlich, to approve the following privileges for senior class students in good standing at administration's discretion effective beginning the second semester: 1) open study halls with no driving except to leave school if the study hall is last period 2) May politely go to the front of the lunch line. The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported on: 1) Training and implementation of the Multi-Tiered Systems of Support (MTSS) professional development and implementation into the school to help achieve student success. He also discussed flex mod scheduling which Oakes Public School District has recently implemented in their high school. 2) A screen on one Chromebook was broken. The parent did pay for the new screen.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) Miss North Dakota gave a presentation to the students on bullying and self-worth. The PTO paid for the presentation. 2) There was a pageant at the school on December 9th. 3) The teachers are continuing with their book study on The Growth Mindset. Professional development also continues with MTSS training. 3) PTO Bingo took place on November 17th. 4) The district received Title reallocated funds which will pay for part of a teacher aide salary. 5) School was dismissed early on December 4th due to the weather. 6) The Christmas concert was last night.

Student Records: Mr. Bear reported that there are two students who exceeded the number of absences allowed in one semester for some of their classes and made recommendations to the board.

Harms made a motion, seconded by Boom to follow the high school principal's recommendation that student A may only receive credit for the class(es) missed if before the end of the second semester student A makes up the hours in excess of the allowable limit outside of regular school hours (after or before school). Otherwise, the student's grade will be an F. The motion carried unanimously.

Boom made a motion, seconded by Jansen to follow the high school principal's recommendation that student B may only receive credit for the class(es) missed if before the end of the second semester student B makes up the hours in excess of the allowable limit outside of regular school hours (after or before school). Otherwise, the student's grade will be an F. The motion carried unanimously.

Counselor Position: Mr. Waagen hasn't received any applications or inquiries about the counselor position opening. Mr. Soulis from the vocational center is here on Mondays. Options for hiring a counselor with another district are being explored.

Budget Adjustment: Froehlich made a motion seconded by Steele to approve a budget adjustment to add the newly approved reallocated funds to the revenue and expense budgets, reduce the contingency line budget and increase the elementary aide line budget, and to increase the vehicles expenditure budget line. The motion carried unanimously.

Activity Fund Adjustments: Harms made a motion, seconded by Boom to approve adjusting the activity fund balances by transferring the Class of 2015, 2016, and 2017, snack shop, and employee wellness fund balances to the high school fund balance. Transfer \$800.00 of the volleyball fund balance to the archery fund and \$378.88 of it to the athletics fund balance. To transfer the PE fund balance and running club fund balances to the athletics fund. The motion carried unanimously.

2018 Board Meeting Calendar: The board concurred that the meetings will all be the third Wednesday of the month at 6:00 pm except March which will be the second Wednesday.

School Board Retreat: The school board retreat will be on January 13th at the Gladstone Inn in Jamestown from 10:00 am to 3:00 pm. The proposed agenda includes a) MTSS b) Teacher Evaluation Process c) SLDS Dashboard d) Choice Ready e) 2018-19 Budget f) Extracurricular Funding g) School Facilities review h) Board size. The agenda items will include presentations and discussion. No motions will be made.

2018-2019 School Calendar: Froehlich made a motion, seconded by Jansen to approve the 2018-2019 school calendar. The motion carried unanimously.

Credit Union Account/VISA Card: Boom made a motion, seconded by Steele to close the districts membership account at the First Community Credit Union in Jamestown and to cancel the district's VISA card. The motion carried unanimously.

Adjournment: The meeting adjourned at 7:00 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date