

Montpelier Public School

Mission Statement: Montpelier School is an educational community working together toward the common goal of students obtaining academic and personal success in order to become productive and involved members of society.

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ Date Available: _____

E-mail Address: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever received a traffic citation or been convicted of a traffic related conviction? YES NO If yes, explain: _____

Have you ever been convicted of a felony? YES NO If yes, explain: _____

Have you ever been required to register as a sex offender? YES NO Military: Were you honorably discharged? YES NO

Have you been convicted of sexual harassment? YES NO Are you a disabled veteran? YES NO

Education

High School: _____ Address: _____
_____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____
_____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
_____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

1 - Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

2 - Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

3 - Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Previous Employment

Most Recent
Employer: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Previous
Employer: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Previous
Employer: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Certification/Qualification

North Dakota Teaching Certificate: Number _____ Level _____ Expiration Date _____

Other certifications/endorsements: _____

Residence History (addresses for past 5 yrs)

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Certification

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in release from my employment. I understand that if a job is offered it will be contingent upon the results of a state and federal criminal history check which will be conducted pursuant to North Dakota Century Code 12-60-16.8.

Applicant Signature _____ Date: _____