

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**August 15<sup>th</sup>, 2018**

**Board Members Present:** Lynn Boom, Abram Valenta, President Tony Roorda, Robert Froehlich, Julie Jansen, Dustin Lien, and \*Scott Harms.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, Business Manager Amy Maurer.

**Visitor:** Harold Rotunda, CPA.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Agenda:** The following items were added to the agenda: 1) Fuel vendor bids 2) 7-8 grade volleyball coach 3) EKM athletic co-op agreement 4) Title budget adjustment.

**Correspondence:** The fire drill requirement is now 4 per year, rather than one per month. The asbestos inspection has been completed and the district is in compliance.

**Consent agenda:** Froehlich made a motion, seconded by Boom, to approve the following:

- a. Bills and financial reports
- b. The minutes from the July 18, 2018 regular meeting, as presented
- c. An open enrollment and no-tuition agreement for one student into the district from Jamestown. No-tuition agreements for four students out of the district to Edgeley.

The motion carried unanimously.

The board welcomed new member, Abram Valenta, to his first meeting.

\*Scott Harms arrived.

**Auditor's Report:** Harold Rotunda, CPA, reviewed the 2017-2018 audit with the board.

**Secondary Principal's Report:** Mr. Bear reported that teachers are excited for the new year and the changes coming up. The new activpanels have been installed. Professional develop with neighboring school districts took place Tuesday and focused on mental health training. Professional development took place in Montpelier Wednesday. We're waiting on the delivery of several new Chromebooks which should arrive early next week. Up to twelve students will be going to the University of Jamestown for art class this year. UJ has generously offered to provide lunch to those students in their cafeteria at no cost to the district. Those students will also get information from admissions and financial aid at the university.

**Elementary Principal's Report:** 1) Mr. Wright is the newest member of the CPI (Crisis Prevention) team, replacing Mrs. Trouba and attended the initial training on Thursday, August 9 in Jamestown. Mrs. Bear, Mr. Bear, Mrs. Schrader and Mr. Nelson attended the refresher CPI on August 10. This model is used in working with students that need to be calmed and possibly physically restrained to protect themselves or others. 2) The staff met on August 14 and 15 for professional development days. August 14<sup>th</sup> the teachers attended a professional development day in Jamestown. The focus was on Trauma-Informed Practices for schools. The remainder of the day was a follow-up of collaboration that began last year with other area schools. Mr. Bear coordinated this activity. August 15<sup>th</sup> the staff attended several staff meetings with updates on policies, schedules, and other academic topics. 3) The early projection for our student enrollment is approximately 104 students in grades K-12 and 10 students in preschool. 4) The six school buses have been or will be sent to

Barton's and/or Harlow's to receive inspection and servicing. 5) Mr. Richard Wright began his role as athletic director and attended the required NDHSAA meeting in Valley City on August 7. 6)Mr. Waagen attended the Annual School Administrator Conference on July 31-August 2. Reviewed and updated a variety of administrative topics including recruitment of teachers, state assessments, financial transparency, and significant changes in bus driver training. 6) Elementary staff has been involved in several trainings this summer including: a) Journeys (Language Arts) for all K-6 staff on July 24, b) Read 180 (Language Arts replacement program) attended by Mrs. Strobe and Mrs. Valenta on July 25, c) Corrective Reading (replacement program) attended by Mrs. Bear, Mrs. Valenta, and Mrs. Hansen, d) Reading Mastery attended by Mrs. Bear, Mrs. Marthaler, Mrs. Luck, and Mrs. Valenta, and e) Swivl training attended by Mr. Waagen (camera tool for teacher observations). 7) The fixed asset inventory module will be added to the Software Unlimited accounting software. This will replace the separate Valuations Northwest software that is currently in use.

**Test Exemption Policy:** The board did the second reading of the test exemption policy which allows 10-12 graders to be exempt from final tests contingent upon their grades and attendance. Froehlich made a motion, seconded by Lien to approve the test exemption policy. The motion carried unanimously.

**Substitute Teachers:** Mr. Waagen reviewed the list of substitute teachers with the board. They are: Lynn Krueger, Mary Steele, Tonia Kjellberg, Randy DeBolt, Ann Bowman, and Mitch Ostlie.

**Consolidated Title Application:** Harms made a motion, seconded by Valenta, to approve the consolidated Title application as presented. The motion carried unanimously.

**Board Member Resignation:** Mr. Waagen read a letter of resignation from Ms. Jansen. Froehlich made a motion, seconded by Boom, to accept Julie Jansen's resignation. The motion carried unanimously. The board will look at appointing a new member at the regular September meeting.

**Building Update:** The new oven and tables for the kitchen were received. A load of pea gravel has been ordered for the playground. Service Master was hired to strip the wax from the gym floor. There haven't been any issues with roof leaks this summer.

**Fuel Bids:** A request for fuel bids will be posted in the Jamestown Sun.

**7-8 Grade Basketball Coach:** Boom made a motion, seconded by Harms, to approve Laura Kapaun as 7<sup>th</sup>-8<sup>th</sup> grade girls assistant basketball coach and to reimburse Edgeley for her salary at Edgeley's rate of pay. The motion carried unanimously.

**EKM Cooperative Agreement:** Boom made a motion, seconded by Froehlich to approve the EKM cooperative agreement effective beginning with the 2018-2019 school year for athletics with Edgeley-Kulm for basketball and volleyball, including the addition of an agreement to have Edgeley pay all coaches directly at Edgeley's rate of pay, with Montpelier reimbursing them for an assistant coach for each sport for which Montpelier has a participant. The motion carried unanimously.

**Title Budget:** Lien made a motion, seconded by Harms, to approve the Title budget to match the consolidated application for Title. The motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:10 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date