

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**October 16<sup>th</sup>, 2018**

**Board Members Present:** Tony Roorda, Dustin Lien, Jeff Jensen and Robert Froehlich. Absent: Lynn Boom, Scott Harms, and Abram Valenta.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 6:30 pm.

**New Board Member:** The board welcomed new member Jeff Jensen.

**Agenda:** The following item was added to the agenda: 1) Small Rural School Achievement budget.

**Correspondence:** 1) A letter was received from the Office of the State Auditor indicating our 2016-2017 independent audit by Harold Rotunda, CPA has been reviewed and approved by their office and we may now pay him. 2) A letter was received from NDDPI indicating that since the Montpelier School District didn't have any students with significant cognitive disabilities participate in alternative tests that align them with alternative standards the district is under the 1% cap for how many students can take that alternative test.

**Consent agenda:** Froehlich made a motion, seconded by Lien, to approve the following:

- a. Bills and financial reports
- b. The minutes from the September 19<sup>th</sup> public tax hearing, and the September 19<sup>th</sup> regular meeting, as presented
- c. Open enrollment applications and non-tuition agreements as follows: 1) For one student into the district from Jamestown. 2) For two students from Montpelier into Edgeley. For one student from Montpelier into Litchville-Marion who has attended there for several years and it was recently noticed that the paperwork was missing.

The motion carried unanimously.

**Secondary Principal's Report:** Mr. Bear reported: 1) Education students from the University of Jamestown have been observing in high school classrooms as part of their educational requirements. Mr. Bear is interested to hear their thoughts on the flex-mod scheduling. 2) Thirteen students from grades 6-11 are attending art classes taught by Sharon Cox at UJ. These students also have had tours of the UJ facilities. 3) Cybersecurity, especially as related to Powerschool, is being enhanced. This was reviewed with teachers during the early release professional development day. 4) Also discussed on the professional development day was the district's requirements to serve homeless students. Homeless students are students who are not living with a parent or a foster parent due to need. It is the district's obligation to educate any students who are in this situation. 5) The district received a \$2500 grant from Central Valley Health to prevent student alcohol abuse. 6) Impressions of the Flex Mod schedule now that a quarter of school has been completed was discussed. One thing it has allowed is to more easily carve out time to help struggling students receive intervention/extra help. Nine high school students are receiving interventions/extra help through MTSS (multi-tier system of supports).

**Elementary Principal's Report:** Mr. Waagen reported: 1) The school's RTI (response to intervention) team has begun meeting. Students that are struggling are referred to this team and a plan is developed to help the students become successful. 2) A pep rally that was organized by Mrs. Hanson and the student council was held on September 21. Students participating in a variety of activities were recognized along with a hat throwing contest held. 3) The first early professional development release was held on October 3rd with Mr. Bear presenting on the McKinney-Vento Act associated with homeless students. He also discussed foster care students and cybersecurity. 4) The bus drivers attended their annual training in Valley City on September 26. 5) Mr. Waagen attended a SEEC administrators' meeting and SE Association of School Administrators meeting on September 26. The Legislative Focus Group provided information on some of the educational topics that may be discussed during the upcoming legislative session. 6) Parent/teacher conferences were held on Thursday, October 4. 7) Flu shot immunizations were offered on October 9. 8) The online AdvancED surveys for students and parents are open and will be used for our school improvement process. 9) Mr. Waagen handed out the annual superintendent report.

**Fuel Vendor Bids:** A request for bids for the districts gasoline and diesel was published in the Jamestown Sun. Clarification was received from Allied Energy that their bid was 8 cents per gallon over their cost. Creative Energy's bid was 18 cents over their cost per gallon. Lien made a motion, seconded by Froehlich, to make Allied Energy the district's primary fuel vendor. The motion carried unanimously.

**Sale of Old School Buses:** Old school bus numbers 5 and 2 are not operational. After discussion, Froehlich made a motion, seconded by Lien, to sell the buses to Barton's for \$2000.00 for both. The motion carried unanimously.

**First Reading of Grading Policy:** Mr. Bear shared a proposed grading policy that better accommodates the district's growing number of students who are participating in online and AP courses. The board did the first reading of the proposed grading policy.

**Substitute Teachers:** Froehlich made a motion, seconded by Lien, to approve Laurie Brown, Tracy Brumfield, and Amanda Brumfield as substitute teachers. The motion carried unanimously.

**NDSBA Convention:** The NDSBA Convention is October 25<sup>th</sup> and 26<sup>th</sup> in Bismarck.

**SRSA Budget:** The 2018-2019 allocation is \$12,185.00 with an additional \$3047.17 carried over from the last fiscal year. The proposed budget has the funds earmarked for professional development, Aimsweb testing to identify struggling students, MTSS fee to support all students but especially struggling students, and drug and violence prevention materials. Froehlich made a motion, seconded by Lien, to approve the budget as proposed. The motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:20 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date