

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**November 14<sup>th</sup>, 2018**

**Board Members Present:** Jeff Jensen, Robert Froehlich, Lynn Boom, and Abram Valenta. Absent: Tony Roorda, Scott Harms, and Dustin Lien.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, Business Manager Amy Maurer.

**Call to Order:** The board concurred that in absence of the president and vice president, Mr. Froehlich would preside over the meeting. Mr. Froehlich called the meeting to order at 6:00 pm.

**Agenda:** The following item was added to the agenda: 1) A non-tuition agreement was added to the consent agenda.

**Correspondence:** The district received Certificate of Approval from the state.

**Consent agenda:** Boom made a motion, seconded by Valenta, to approve the following:

- a. Bills and financial reports
- b. The minutes from the October 16<sup>th</sup> regular board meeting, as presented
- c. Non-tuition agreement for two students out of the district and into Jamestown. These students started the school year in Jamestown, but the paperwork was just received recently.

The motion carried unanimously.

**Secondary Principal's Report:** Mr. Bear reported: 1) Several staff are participating in a book study/professional development. 2) Three students have signed up to be peer math tutors which in addition to filling a need, counts toward their community service hours needed for graduation. 3) Most students are doing well with their online AP courses, but some are struggling. 4) The 9<sup>th</sup> and 10<sup>th</sup> graders will be going to a health and technology fair tomorrow.

**Elementary Principal's Report:** Mr. Waagen reported: 1) The PK-12 fall music concert was held on October 29 and was well attended. Mrs. Hansen did a fantastic job in preparing the students for the concert. The Christmas concert will be on December 18<sup>th</sup> at 7:00.2) Mr. Waagen attended the NDCEL conference in Bismarck on October 18<sup>th</sup> and 19<sup>th</sup>. All three keynote speakers were very good. Brian Mendler presented on how to deal with challenging students and provided a different perspective about these students. He attended a breakout session about meeting the social/emotional needs of students. 3)Mr. Waagen attended the law seminar with Ms. Maurer on October 25. Topics included, "Student Rights and Discipline", Bidding Requirements, Anatomy of a Discharge-for-Cause, Fostering Safer Schools, and others. 4) Mrs. Valenta organized a Veteran's Day program that was held on November 8<sup>th</sup>. Patriotic songs were song, names of veterans were read, and the program ended with the playing of taps. 5) Mr. Waagen met with the Jamestown Career and Technology Center members on November 8<sup>th</sup>. Mr. Lynch and Mr. Soulis would be happy to come to a board meeting and do a short presentation about the center. 6) The elementary staff continues its work with Ed Direction who is observing and providing coaching for them. This has been a very positive experience for the teachers and him. Our leadership team has met twice and is formulating goals for the next 90 days. 7) Looking to the 2019-2020 school year the financial budget is going to be challenging due to a decrease in the student population by 20 students. Mr. Waagen and Ms. Maurer have begun preliminary work on the budget determining possible adjustments to

the budget. This will be a topic at the January school board retreat. The retreat was tentatively set for January 12<sup>th</sup> at the Gladstone Inn in Jamestown.

**Student Records:** Boom made a motion, seconded by Valenta, to move into executive session to discuss student records as allowed by NDCC 44-04-19.2(1) and 20 U.S.C 1232g (FERPA). The motion carried unanimously. The board went into executive session at 6:20 pm. The board returned to open session at 6:40 pm.

Boom made a motion, seconded by Jensen, to approve following the recommendations of the high school principal for student A. A roll call vote was taken with all members voting aye. Motion carried.

**Grading Policy:** The board did the second reading of the proposed change to the grading policy which is intended to more fairly apply the AP course grades to the GPA's of the students who are taking those more challenging courses. Jensen made a motion to approve the new grading policy, Boom seconded. The motion carried unanimously.

**Driver's Education:** The board concurred that Mr. Bear could teach the classroom portion of driver's education during the school year, rather than as a summer school program.

**Sick Leave Bank Committee:** The board concurred that Ms. Boom and Mr. Froehlich would be the board members on the sick leave bank committee.

**Board Review "Understanding Financial Reports":** The board concurred that this item would be tabled for another meeting.

**Superintendent Evaluation:** The evaluation was reviewed and discussed. Valenta made a motion, seconded by Boom, to approve the superintendent evaluation. The motion carried unanimously.

**Students Activity Fund:** Boom made a motion, seconded by Jensen to move the Class of 2018 funds to the High School Fund. The motion carried unanimously.

**Adjournment:** The meeting adjourned at 6:40 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date