

**School Board Minutes**  
**Montpelier Public School District #14**  
214 7<sup>th</sup> Ave  
**Montpelier, ND 58472**  
**May 15<sup>th</sup>, 2019**

**Board Members Present:** Tony Roorda, Lynn Boom, Scott Harms, and Jeff Jensen. Absent: Dustin Lien, Robert Froehlich, and Abram Valenta.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, Business Manager Amy Maurer.

**Visitor:** Student visitor.

**Call to Order:** President Roorda called the meeting to order at 6:05 pm.

**Correspondence:** 1) The ND School Boards Association sent a letter informing the board that Ms. Maurer received recertification in the ND School Business Manager Certification Program.

**Agenda Modification:** 1) Comprehensive Support Grant budget adjustment.

**Consent agenda:** Boom made a motion, seconded by Harms, to approve the following:

- a. Bills and financial reports
  - b. The minutes from April 17<sup>th</sup> regular board meeting, as presented.
- The motion carried unanimously.

**Secondary Principal Report:** Mr. Bear reported: 1) Final testing and AP testing is taking place this week. 2) Students daily schedules have been rearranged to accommodate testing during this last week of school. 3) An art class may be taught by Mrs. Hansen next year. 4) Some students have really been utilizing the additional study time provided in the longer school days that have been needed the last few weeks to make up snow days. 5) Every year, Mrs. Trouba has students in grades 7-12 compete in an American Veterans essay contest. Freshmen that enter the contest and win at both the regional and state levels then win an all-expense paid trip to Valley Forge and Philadelphia PA. Congratulations go to Lynkin Steele who won that contest and trip this year.

**Student Record-Executive Session:** Harms made a motion, seconded by Jensen, to move into executive session to discuss student records as allowed by NDCC 44-04-19.2(1) and 20 U.S.C 1232g (FERPA). The motion carried unanimously. The board went into executive session at 6:15 pm. The board returned to open session at 6:20 pm.

Harms made a motion, seconded by Boom, to approve following the recommendations of the high school principal for student A. The motion carried unanimously.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) The PK-6 musical was held on April 29 and there was very good attendance. The high school percussion ensemble also performed. 2) Bike safety training with the ND Highway Patrol and the Stutsman County Sheriff department for grades K-6 was held on May 6. Lilly T. won a new bike. 3) Grades K-6 went on a field trip to Harmsen's Greenhouse in LaMoure on May 3. Students were shown how the greenhouse operates and were able to select a plant and repot it to bring home. Nick Weber of Harmsen's did a fantastic job as the tour leader.

4) Mr. Waagen attended the SEEC meeting in Valley City on May 13. The main topics of discussion were E-nursing and health insurance consortium possibility. The E-nurse program allows schools to remotely connect with Avera eCare in Sioux Fall that provides a nurse to check student symptoms. Randy Johnson from the Hays Corporation gave a presentation regarding how a health insurance consortium would function. Will need approximately 300-500 employees to create the consortium with a 4-6 month timeline to form. A decision to join the consortium will probably need to be made by mid-summer. 5) May 13<sup>th</sup> he attended the Southeast Regional Administrator's Meeting in Valley City. Aimee Copas of NDCEL provided an update of legislation that affects our schools. Other topics included school safety mill levy, armed first responder, bus driver physicals and training, and bidding threshold increase. A discussion about the change of days to hours also occurred. A handout of passed legislation was shared with the board. 6) On May 13<sup>th</sup> he attended the James Valley Career and Tech advisory committee. Met with member schools and discussed the slight restructuring of the director position. Montpelier's cost for next year will be slightly less than the current year. 7) Kindergarten graduation is at 2:00 on May 16. That same day elementary school awards are at 3:00 in the gym. 8) June 3-6 the elementary staff will be working on curriculum mapping with Ed Direction providing guidance the first two days.

**Teacher Resignation:** Mr. Waagen read a letter of resignation from Mr. Schnaubert. Boom made a motion, seconded by Jensen to accept Mr. Schnaubert's resignation effective as of the end of the school year. The motion carried unanimously.

Mr. Waagen has received two applications and conducted one interview for the position.

**Athletic Coop Agreement:** The board reviewed the proposed athletic agreement with Edgeley and Kulm. The agreement now includes track. Montpelier students will still be able to do many of their track practices in Montpelier. Boom made a motion, seconded by Harms to approve the athletic agreement with Edgeley- Kulm. The motion carried unanimously.

**Health Insurance/State Aid:** Health insurance rates were recently received from Blue Cross and have increased by 16.9%, not the 7-11% as Blue Cross had previously estimated. This will increase the cost of teacher/administrator benefits more than anticipated.

After the legislative crossover, the state senate financial aid bill introduced changes to the baseline funding year, changing it from 2012-2013 to 2017-2018. Montpelier's student count was comparatively high that year and the change will improve the district's 2019-20 state aid significantly from what the preliminary state aid revenue worksheet which was released in mid-March, prior to crossover, had originally projected. However, the baseline will be reduced by 15% each year beginning in 2021-2022.

**Classified Staff:** Mr. Waagen reminded the board that bus driver retention bonuses are paid out at the end of the school year. Mr. Waagen reviewed possible classified staff salaries with the board. Harms made a motion, seconded by Boom to approve the following 2019-2020 wages for classified staff. Hourly wages: Lisa Brandt, Head Cook, \$16.00. Dianna Brown, paraprofessional, \$17.70. Sally Dick, assistant cook and custodian, \$13.00. Julie Gruenstein, paraprofessional, \$18.55. Randy Henne, custodian, \$16.50. Joline Luck, Title aide, \$15.10. Melissa Marshall, administrative assistant/secretary, \$15.45. Stacy Peckham, vocational bus driver, \$18.50. Annual salaries: Heather Caldwell, bus driver, \$13,750.00. Jeff DeBuck, bus driver, \$13,750.00. Joline Luck, bus driver, \$13,750.00. Stacey Peckham, bus driver, \$14,060.00. Per trip wages: Richard Wright, bus driver, \$38.19. Substitute bus drivers, \$38.19. Raises are approximately 3% increases. The motion carried unanimously.

**School Day Length 2019-2020:** Boom made a motion, seconded by Harms, to set the 2019-2020 student school hours to 8:40 am to 3:30 pm. The motion carried unanimously.

Paraprofessional hours were discussed and Mr. Waagen said they would be from 8:25 am to 3:30 pm.

**Meal Prices:** Meals have been the same price since 2016-2017. Harms made a motion, seconded by Boom to increase all breakfasts and lunches by 25 cents per meal starting with the 2019-2020 school year. The motion carried unanimously.

The board requested more information on the requirement to charge for second servings.

**Summer Employee:** Boom made a motion, seconded by Jensen, to hire Lucas Rich as summer custodial help at a wage of \$10.25 per hour. The motion carried unanimously.

**NDSOS Membership:** Harms made a motion, seconded by Jensen, to renew the Small Organized Schools membership for the 2019-2020 school year. The motion carried unanimously.

**Comprehensive Support Grant Budget:** Boom made a motion, seconded by Harms, to approve a budget revision to the Comprehensive Support Grant budget to pay for professional development and curriculum mapping activities. The motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:40 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date