

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
September 11th, 2019

Board Members Present: President Tony Roorda, Scott Harms, Abram Valenta, Lynn Boom, Robert Froehlich and Wade Dally. Absent: Jeff Jensen.

Also Present: Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

Call to Order: President Roorda called the meeting to order at 6:40pm.

Agenda Changes: 1) Modification of consent agenda. 2) Cook substitutes.

Correspondence: Required preliminary steps have been taken to apply for a small state music grant.

Bills and Financial Reports: Harms made a motion, seconded by Dally, to approve the bills and financial reports. The motion carried unanimously.

Minutes: Harms made a motion, seconded by Boom to approve the August 14th, 2019 minutes as amended. The motion carried unanimously.

Open Enrollment/Non-tuition Agreements: Froehlich made a motion, seconded by Harms, to approve a non-tuition agreement for two elementary students into the district for the 2019-20 school year and open enrollment agreements for those same students effective beginning with the 2020-21 school year. The motion carried unanimously.

Secondary Principal /Technology Coordinator Report: Mr. Bear reported: 1) NWEA testing has begun. 2) The 11th and 12th graders will be attending a college fair at Jamestown High School. 3) Mr. Soulis will be taking juniors to visit two colleges. 4) October 1st there will be a Career Discovery night in Edgeley for students in grades 7-12 and their parents. 5) October 7th there will be ASVAB testing. 6) On Fridays some resource time is being devoted to practical life skills. For example, this Friday Mrs. Smith will be teaching some students how to sew on buttons. 7) Mr. Bear is on the teacher education committee at the University of Jamestown and is enjoying participating in the development of the teacher education curriculum.

Superintendent/Elementary Principal Report: Mr. Waagen reported: 1) School began on Wednesday, August 23 with the school day length being 8:40-3:30 each day. The K-6 enrollment is 55 students and the 7-12 enrollment is 51 students for a total of 106 students. There are seven students enrolled in preschool. 2) The staff had two days of professional development on August 15 and 16. August 15 the staff had training on First Aid/CPR/AEDs followed by staff meetings. Teachers and administration traveled to Edgeley on August 16 for a presentation by Jimmy Casas who spoke on school culture in the morning. The afternoon had teachers attending sessions presented by teachers from area schools. Mr. Casas spoke to administrators in the afternoon. 3) School buses were inspected on September 9. Bus driver training is in Valley City on October 16. 4) The health inspector inspected the school on September 9th with only one or two minor infractions that were immediately corrected. 5) An open house/carnival for the school was held on Thursday, September 5 from 5:00-7:00 pm. A meal of carnival style foods was served and a variety of carnival games were available to students. 6) Mr. Waagen attended the athletic

coop meeting with Edgeley and Kulm on Wednesday, September 5 along with Mr. Wright, school athletic director. The new logo was discussed as well as junior high basketball and assistant junior high volleyball coaches. 7) The fifth and sixth grade classes went on a field trip originally planned to be at Whitestone Battlefield, but moved to the armory in Edgeley due to rain. 8) Mr. Waagen and Mrs. Valenta attended SLDS training in Bismarck on September 9. 9) Mrs. Bear, Mrs. Marthaler, and Mr. Waagen will be attending a family engagement workshop in Bismarck on September 17 and 18. Also joining them will be parents, Mr. and Mrs. Butterfield, whom we are very excited to have participate. 10) School pictures are on Tuesday, September 24. 11) Mr. Waagen attended a NDSU extension advisory board meeting.

Transportation Fuel Provider: The board concurred that this would be tabled until the next meeting.

LEA/School Compliance Reports: Harms made a motion, seconded by Valenta to approve the LEA and School annual compliance reports. The motion carried unanimously.

Budget 2019-20: Boom made a motion, seconded by Valenta, to approve the 2019-2020 budget. The motion carried unanimously.

Parental Involvement Policy: The board reviewed the district parental involvement policy.

Policies: The board did the second reading of proposed new and amended policies. Boom made a motion, seconded by Valenta to approve NDSBA required policies on 1) prohibition on aiding sexual abuse 2) website accessibility and 3) students in foster care. The motion carried unanimously.

Harms made a motion, seconded by Dally, to approve the following NDSBA recommended policies: 1) audits 2) fraud prevention and investigation 3) a new fiscal management section of policy to include; a. disbursement of monies b. cash in school buildings c. line item transfer authority 4) grading 5) teacher evaluation 6) procedure for adopting board policy and 7) whistleblower protection. The motion carried unanimously.

Boom made a motion, seconded by Harms to approve the revisions to the following policies: 1) carrying weapons, 2) test exemption, 3) policy and procedures for criminal history record information, 4) bullying, 5) support staff sick time, and 6) restraint and seclusion policy. The motion carried unanimously.

Substitute Teacher: Valenta made a motion, seconded by Harms, to approve Mary Steele as substitute teacher. The motion carried unanimously.

Cook Substitutes: Froehlich made a motion, seconded by Boom, to approve Lucinda Lien, Vange Luck, and JoDean Nelson as substitute cooks. The motion carried unanimously.

Superintendent Evaluations: The board concurred that the same evaluation tool will be used. The business manager will email the forms which will be due back by October 30th.

NDSBA Convention: The convention will be October 25th and 26th in Bismarck.

Roof Inspection: The roof was inspected and believed to be in fair condition.

Adjournment: The meeting adjourned at 7:35 pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date