

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**October 9<sup>th</sup>, 2019**

**Board Members Present:** President Tony Roorda, Scott Harms, Abram Valenta, Jeff Jensen and Wade Dally. Absent: Lynn Boom, and Robert Froehlich.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal James Bear, and Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Bills and Financial Reports:** Valenta made a motion, seconded by Harms, to approve the bills and financial reports. The motion carried unanimously.

**Minutes:** Harms made a motion, seconded by Jensen to approve the September 11<sup>th</sup> tax hearing minutes as presented and the September 11<sup>th</sup> regular meeting minutes as amended. The motion carried unanimously.

**Open Enrollment/Non-tuition Agreements:** Harms made a motion, seconded by Valenta, to approve a no charge tuition agreement for one student out of the district into Jamestown. The motion carried unanimously.

**Secondary Principal /Technology Coordinator Report:** Mr. Bear reported: 1) ACT will waive the fee for students who qualify for free and reduced meals and want to take the test a second time. The first time is paid for by the state. Additionally, changes are being made to allow students to retake just the section(s) of the test that they believe they could improve their scores on, rather than retake the whole test. 2) Secondary staff meetings are being changed to once per month. Weekly meetings were not working as well because some teachers needed to be gone to drive bus. The monthly meetings will also include staff that work part-time in the high school such as the PE and Title teacher. 3) Mrs. Hansen has been teaching art during the last part of the school day. Mrs. Strode, who has an art degree, will be teaching a 50-minute art class on Fridays. It is expected that art will be offered as a credited class next semester. 4) Mr. Bear attended the Small Rural School Summit and found it enlightening and encouraging for rural schools and communities. Additionally, they provided information on hiring teachers without traditional teaching licenses.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) Mrs. Bear, Mrs. Marthaler, and he attended a two-day family engagement workshop in Bismarck. Also attending were parents Jeramy and Kari Butterfield. The first day the discussion revolved around what true engagement is compared to just communication. The second day discussed a tool called Living Tree, that will be available for our school to reach out to families to encourage engagement. 2) The School Leadership Team met discussing the goal of the PLC meetings for the teachers. The main focus will be the creation of rubrics to be used for writing at the different grade levels. This year the PLC groups are grades K-4 and grades 5,6, Mr. Wright, and Mrs. Trouba. 3) He attended the James Valley Career and Technology center CTE advisory board and the administrative advisory board meeting. 4) The first early release for professional development was held on October 2. A representative from The Village spoke on services available to employees. Ed Direction coach, Laura Gryzmkowski, worked with the staff about writing in

the classroom. Mr. Bear also discussed with the teachers about working on creating a new belief, mission, and vision statements. 5) Thursday, October 3 the fall parent/teacher conferences were held from 2:00-8:00. 6) The elementary students traveled to the Pumpkin Patch by Edgeley on Friday, October 4. Mr. Gene Hanson invites our school each year for this fun-filled event. 7) The “Super Apple Man” presented to elementary students on October 8 talking about a variety of topics such as bullying and nutrition. 8) Mr. Entzi attended a one-day workshop in Fargo about OPEN (Online Physical Education Network). This is a free PE sequential curriculum that he is able to utilize immediately. 9) It was discussed whether the board wanted to change to an electronic format for school board packet information. They concurred they would prefer to continue to receive the paper packets.

**Fuel Vendors:** An add was placed in the Jamestown Sun requesting fuel vendor bids. A bid was received from Farmers Union Oil in Jamestown for propane/heating fuel and from Allied Energy in Edgeley for transportation fuel and propane/heating fuel. The propane tanks at the school are owned by Farmer’s Union. Harms made a motion, seconded by Valenta, to approve granting the bid for heating fuel to Farmer’s Union, and for transportation fuel to Allied Energy. The motion carried unanimously.

**Policies:** The board did the second reading of the Student Achievement and School Board Ethics policies. Harms made a motion, seconded by Dally to approve the Student Achievement and School Board Ethics policies. The motion carried unanimously.

**Substitute Head Cook Salary:** Harms made a motion, seconded by Dally, to approve making the wage for substitute head cooks \$14.00 per hour. The motion carried unanimously.

**Superintendent Evaluations:** The board evaluations are due back by October 30<sup>th</sup>.

**NDSBA Convention:** The convention will be October 25<sup>th</sup> and 26<sup>th</sup> in Bismarck. Mr. Dally indicated he will attend.

**Adjournment:** The meeting adjourned at 6:55 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date