

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
Regular Meeting
April 10th, 2024

Board Members Present: President Scott Harms, Brock Naze, Wade Dally, Tony Roorda, Abram Valenta, Robert Froehlich, and Kyle Throener.

Also Present: Superintendent Phil Leitner, Principal Sara Wilson, and Business Manager Amy Maurer.

Visitors: Mary Hilgemann, Julie Williams, Kimberley Jackson, Kristen Lynch, Scott Lynch, Tyson Witt, and Jodean Nelson.

Call to Order: The meeting was called to order at 6:00pm. The board members were given the opportunity to recite the Pledge of Allegiance.

Agenda: Valenta made a motion, seconded by Froehlich, to amend the agenda: Add 1) Committee to Review the Superintendent Evaluation Rubric , and 2) Driver's Education Fees. Move: 1) To remove the Personnel Report from the consent agenda and address it as a separate business item. Assuming a roll call vote, the motion carried unanimously.

Consent Agenda: Roorda made a motion, seconded by Froehlich, to approve the consent agenda which included the following:

- a) Approval of the April bills and financial reports.
- b) Approval of minutes from the March 10th regular meeting and the March 20th special meeting minutes, as presented.
- c) Approve the open enrollment and non-tuition agreement for one student into the district.

The motion carried unanimously.

Personnel Report: The report was discussed. Froelich made a motion to amend the personnel report to conduct exit interviews for departing employees and to have a probationary period for the new cook. The motion died for lack of a second.

Naze made a motion, seconded by Roorda, to approve the personnel report as follows:

- 1) Accept the resignation of second grade teacher Mrs. Julie Williams
- 2) Accept the resignation of first grade teacher Mrs. Mary Hilgeman
- 3) Approve 2024 election workers Laurie Brown, Lori Dally, Amy Roorda, and Mark Metz, and to pay them \$15 per hour plus mileage and meals.
- 4) Approve James Bear as Driver's Education Teacher to be paid:
Fewer than 2 students- no class offered
2 or 3 students- \$2500.00
4 or 5 students \$3000.00
6 or 7 students- \$3500
8 to 10 students- \$4000.00
- 5) Approve the hire of Sara Jensen as head cook for \$21.00 per hour.
- 6) Approve the hire of Linda Dockter as 4-day-a-week school counselor- \$42,640

- 7) Approve the hire of Linda Dockter as Extracurricular Speech Coach for \$1305
 - 8) Approve the hire of Makenzie Knight as elementary teacher- \$43,500
- A roll call vote was taken: Naze-aye, Valenta-aye, Throener-aye, Roorda-abstain, Froehlich-abstain, Dally-aye, Harms-aye. Motion carried.

Superintendent/HS Principal Report: Mr. Leitner updated the board:

- 1) The sound system has been installed and sounds great.
- 2) The athletic committee is discussing co-op participation
- 3) He shared a letter from NDCEL concerning the impact of eliminating North Dakota property taxes.

Student Experiences:

- 1) Qualifying students attended the state science fair.
- 2) Student Activities held a Family Dance and a 7th-9th Grade Dance
- 3) Students attended State Archery in March
- 4) Spirit Week was the first week in April
- 5) Students presented at the ND Quality Water Conference

PK-8th Principal's Report: Mrs. Wilson presented information to the board on the differences between an IEP and a 504 plan. She presented information on Safety Care. She reported that a Cognia Meeting was held at which the school improvement strategy map for 2024-2025 was finalized. She reported that the formal teacher evaluations have been completed and she is now finishing up the evaluation debriefs. She reported on ND A+ testing scores.

Request for use of School: Kelsey Naze requests to use the gym and the weight room for the purpose of working out with her family. Valenta made a motion, seconded by Dally, to approve her request with the same stipulations as the last approved request which included notification to administration prior to each use, everything must be left in at least as good of condition as before use, and she is responsible for those with whom she is accompanied. The motion carried unanimously.

Best in Class Grant: The district has been awarded a ND Best in Class Grant. The funds are to be used for the 2024-2025 preschool program. If we have 8-10 students we will receive \$60,000. If we have 11-18 students, we will receive \$120,000. The grant application specified a 5-day per week preschool program. Some of the basic grant requirements were outlined.

Committee to Review the Superintendent Evaluation Rubric: A committee will be formed to review the superintendent rubric and suggest changes. Dally, Valenta, and Throener will be the committee members. Valenta will chair the committee. The goal would be to have a new evaluation system prior to the next superintendent evaluation which is due in November.

Driver's Education Fees: After discussion, Roorda made a motion, seconded by Froelich, to not charge student fees for the driver's education program. The motion carried unanimously.

Adjournment: The meeting adjourned at 7:24 pm.

Scott Harms, Board President

Amy Maurer, Business Manager

Approval Date