

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
Regular Meeting
June 12th, 2024

Board Members Present: President Scott Harms, Tony Roorda, Abram Valenta, and Brock Naze. Absent: Robert Froehlich, Wade Dally, and Kyle Throener.

Also Present: Superintendent Mr. Phil Leitner, Principal Ms. Sara Boom, and Business Manager Amy Maurer.

Visitor: Angie Hansen.

Call to Order: The meeting was called to order at 6:00pm. The board members were given the opportunity to recite the Pledge of Allegiance.

Agenda: Roorda made a motion, seconded by Naze, to amend the agenda to add: 1) Business Manager Agreement 2024-2025. Assuming a roll call vote, the motion carried unanimously.

Consent Agenda: Valenta made a motion, seconded by Naze, to approve the consent agenda which included the following:

- a) Approval of the June bills and financial reports.
- b) Approval of minutes from the May 6th regular meeting, as presented.
- c) Approve the following hires/salaries for 2024-2025:
 - Mr. James Bear, technology coordinator, \$10,000
 - New hire, Mr. Jeff Ingerson, music teacher, \$52,800, extra-curricular music/vocal \$1,740
 - New hire, Ms. Samantha Nelson, Elementary Teacher, \$43,500

The motion carried unanimously.

Superintendent/HS Principal Report: Mr. Leitner updated the board:

- . Athletic
 - Edgeley and Kulm would like to transition away from the EKM co-op. They would like a phased-out approach so athletes can still participate and believe this gives Montpelier time to investigate other options. This does not include football. The board requested that he reach out directly to Marion, to confirm that they aren't interested in pursuing a cooperative.
- Transportation
 - Vehicles are going in for annual servicing to get ready for next school year.
- Curriculum
 - June 13 and 14 there will be professional development for teachers to work with the new ELA curriculum, progress monitoring, and new testing program.
 - For grades 5-12 science we are working to change the sequence of offerings to better align class offerings to student's future career goals.
 - Implementing mastery learning strategies to help differentiate based on ability levels. Curriculum will be developed to accomplish this and compensation for this work would be placed in the 2024-25 budget. This would be a multiyear process that will allow us to

better respond to student needs. Staff that are working on this are Ms. Fehr, Mr. Lee and Ms. Kjellberg.

- Building and Grounds
 - Summer painting is complete: elementary hallways, main floor bathrooms, cafeteria, entry ways, and beams in the gym.
 - The tree next to the recess door has been removed.
- Miscellaneous
 - With the All-School Reunion, this may be a good time to propose a foundation to benefit the school. This would be an excellent time to recruit alumni to help in our fundraising efforts. The board concurred that Mr. Leitner should look into a foundation.

Thank You: A sincere thank you and acknowledgement goes out to Robert Froehlich for his thirteen years serving on the Montpelier School Board.

Vital Network Presentation: Via Zoom, Nate Eklund of Vital Network presented information to the board on the services they will be providing to the district in the fall to help with teacher retention.

Report Approvals: The 23-24 pupil membership report shows an average daily membership of 96.35 students. The transportation report shows 96,000 route miles driven. Roorda made a motion, seconded by Valenta, to approve the Pupil Membership and Transportation reports. The motion carried unanimously.

Title Schoolwide Consolidated Application: The 2024-2025 funding will be approximately \$80,000. The title Budget will include salaries for the Title Coordinator, preschool teacher, EL Teacher, instructional assistant, a teacher's aide, and supplies, including homeless supplies. Valenta made a motion, seconded by Roorda, to approve the consolidated application. The motion carried unanimously.

Cybersecurity and Computer integration Plan: The plan, which is required by recent state legislation, was reviewed by the board. For grades k-8 the cybersecurity standards will be integrated into the existing curriculums. For grades 9-12 a cybersecurity class will be added to the graduation requirements and will become part of the regular class offerings in the high school. Students may take the class in place of a science class. Naze made a motion, seconded by Valenta, to approve the Montpelier Cybersecurity and Computer Science Integration Plan. The motion carried unanimously.

Board Compensation: It was discussed whether additional compensation should be given to the board president for the additional hours he spent working on a complaint. Roorda made a motion, seconded by Naze, to pay Mr. Harms \$150 for the hours he worked on the complaint and to look at amending the board's policy on board pay for special circumstances. A roll call vote was taken: Roorda-yes, Naze-yes, Harms-abstain, Valenta-no. Motion carried.

Safety Care Training: Ms. Boom shared information on Safety Care Training which is a program for staff working with individuals who may exhibit challenging or dangerous behavior. The focus of the training is on prevention, safety, and humane, supportive, evidence-based interventions. The board had previously indicated they wanted all teachers to receive Safety Care Training. This training will be provided by JRSEU.

2024-2025 School Calendar: An amended school calendar which changes August 23rd and 30th from student contact days to professional development days for the purpose of Safety Care training for all

teaching staff was reviewed and discussed. Roorda made a motion, seconded by Naze, to approve the new proposed calendar. The motion carried unanimously.

Request for Use of School: Lane Ford has requested the use of the school weight room. After discussion, Naze made a motion, seconded by Valenta, to approve Lane Ford using the school weight room as long as administration is notified each time beforehand, everything is left in at least as good of condition as before he used it, and he is responsible for anyone who accompanies him. The motion carried unanimously.

Maturity of CD's: It was reported that \$300,000 in CD's will be maturing in June and will be allowed to renew for another six months.

Policy Considerations: The board did the first reading of the following recommended policies:

- a) CBAA - Administrative Regulations
- b) DE - Staff Conduct
- c) DEBA - Confidentiality
- d) DEBD - Maintaining Professional Employee-Student Boundaries
- e) DEBF - Employee Speech
- f) DEBH - Social Media Use
- g) DED - Administrative Leave and Suspension
- h) FC - Student Supervision
- i) Security Cameras at Montpelier School
- j) Classified Vacation Leave
- k) Mobile Communication Devices

Business Manager Agreement: After discussion, Naze made a motion, seconded by Roorda, to increase the business managers compensation to \$48,500 for the 2024-2025 school year. The motion carried unanimously.

Other: A finance Committee meeting is scheduled for July 15th at 5:00pm. Upcoming meeting and board training opportunity dates were reviewed.

Adjournment: The meeting adjourned at 8:15pm.

Scott Harms, Board President

Amy Maurer, Business Manager

Approval Date