

School Board Committee Scope and Purpose Statements

Athletic Committee

- Three board members shall be appointed to this committee annually.
- Committee members shall represent Montpelier school on any co-ops formed for athletics.

Building and Grounds

- The building and grounds committee will be responsible for reviewing maintenance and repair items related to building and grounds.
- Typically, maintenance or repair items costing \$3,000 or more will be referred to this committee.
- The committee will also create a list of future projects that will be part of the school's long term planning documents.
- The committee will consist of 3 board members. The superintendent, business manager and other school personnel will assist this committee in their work.

Curriculum Committee

- The curriculum committee will work to embed school improvement goals into the curriculum for the purpose of school accreditation.
- The curriculum committee will review purchases of curriculum based on recommendations from the educational staff.
- Create a timeline of responsibilities.
- A list of curriculum (called the Curriculum Resource List) used by the school will be approved annually by the board.
- The superintendent has authority to approve curriculum purchases as necessary during the school year based on recommendations from the educational staff providing it is within the budget.
- The curriculum committee membership will be made up of 3 board members, school administrators, two members of the community and two teachers.
- Non board members on the curriculum committee members will be paid the same pay as board members.

Finance Committee

- Three board members shall be appointed to the finance committee annually.
- The finance committee shall meet to review the budget of the school on an annual basis for the purpose of approving a yearly budget.

- The finance committee shall review the dollar amount and estimated tax rates for the school's mill levy for presentation to the board with a timeframe in accordance with state law.

Negotiations Committee

- Three board members shall be appointed to the negotiations committee annually.
- The negotiations committee shall be responsible for negotiating the language in contracts with the teachers and administrators. This will include pay, benefits and other language typically negotiated in contracts.
- Contracts negotiated by this committee will be referred to the full school board for final approval.

Policy Committee

- Three board members shall be appointed to the policy committee annually.
- The policy committee shall meet to review current school policy and propose changes.
- The policy committee shall hear public comment about policy items or suggestions from patrons.

Sick Bank Committee

- Two board members shall be appointed to the sick bank committee annually.
- The sick bank committee will be responsible for approving or denying sick bank leave requests from staff members.
- Information shared with committee members regarding staff requests to utilize the sick bank is confidential and prohibited by law from being discussed with anyone outside of the meetings.

Transportation Committee

- Three board members shall be appointed to the transportation committee annually.
- The committee will discuss vehicle purchases and contracted services for transportation.