

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
September 11th 2024

Board Members Present: Scott Harms, Abram Valenta, Kyle Throener, Tony Roorda, Wade Dally, Angela Hansen and Brock Naze.

Also Present: Superintendent Mr. Phil Leitner, PK-12 Principal Ms. Sara Boom, and Business Manager Amy Maurer.

Visitors: Amber McIntyre, Isabella McIntyre, and Taicen Martinson.

Call to Order: The meeting was called to order at 6:30 pm.

Agenda: No changes.

Public comment: Ms. Isabella McIntyre, student, requested that the cell phone policy be changed back to students being able to use their phones during free time. She also expressed dissatisfaction with the school's public display of affection policy and enforcement.

Consent Agenda: Roorda made a motion, seconded by Throener, to approve the consent agenda which included the following:

- a. Approval of the September bills and financial reports.
- b. Approval of minutes from the August 14th, 2024 regular board meeting, as presented.
- c. Approval of non-tuition/open enrollment agreements for eight students into the school district and one student out of the district.
- d. Approval of the following hires, and the substitutes for the 2024-2025 school year:
 - Jeff Ingerson: Hire as one-act play director, \$435 annual salary
 - Kris Kietzman: Hire as paraprofessional one day per week at \$20 per hour (Ms. Lusby will be going to 4-days per week).

The motion carried unanimously.

Committee Reports:

- Building and Grounds: A wish list from the staff was reviewed and discussed, but most items will need to be put on hold due to the cost of the roof replacement. The holes in the road in front of the school were filled by the city. The committee took a tour of the school. A priority list with needs over wishes will be a goal.
It was noted that the roofing project is complete. It was noted that it was completed late with little notice of the required change to the schedule.
- Policy Committee: The personal communication devices policy was reviewed. It was noted that the policy is well-liked by staff.

Superintendent's Report: Supt. Leitner reported: 1) The year was started with 101 students enrolled PK-12. 2) Back-to-School Events/Training included New Teacher Orientation, New Policy Updates, Policy Trivia, Adverse Childhood Events Training, and an open house. 3) School Reunion: Thanks go out to the alumni that attended and to the reunion committee. 4) The board participated in School Policy Trivia. 5) The district currently has 12 students enrolled in Preschool which would qualify the district for the

\$120,000 Best in Class Grant through ND Health and Human Services. \$20,000 of that amount must be spent on improving the classroom environment. The district must provide 15% matching. 6) Safety Care training took place for all educational staff. 7) He noted that NDCEL is advocating for additional state funding for school lunch. 8) Required state fall reporting is in progress.

Principal's Report: Ms. Boom reported: 1) Each first year teacher is working with a teacher mentor. 2) The district is utilizing Cook Center to provide outreach, on-demand courses, and parent resources on mental health and suicide. 3) The school has subscribed to Mystery Science as an additional resource for science lessons. 4) She shared information on some of the activities teachers are doing for their Passion Projects including group and individual book studies. 5) She reviewed progress of staff on required trainings including FERPA. 6) She reviewed the legal requirements for who is to attend IEP meetings and 504 meetings.

Transportation Fuel Provider Bids: Only one bid was received in response to the districts advertisement for bids. Allied Energy proposes highway price minus 20 cents for #1 and # 2 Roadmaster Diesel, and Unleaded.

Throener made a motion, seconded by Valenta, to approve Allied Energy as the transportation fuel provider for the Montpelier School District. The motion carried unanimously.

LEA Compliance Report: The board reviewed and discussed the LEA and the School Compliance Reports. Roorda made a motion, seconded by Hansen to approve the reports assuming all items will be completed by the deadline. The motion carried unanimously.

2024-2025 Budget Approval: The proposed budget was reviewed. General Fund revenues \$2,128,339 and expenditures \$2,307,499. Building fund revenues \$25,000 and expenditures \$45,000. Hot Lunch Fund revenues \$122,810 and expenditures \$126,052. The budgets include the roof replacement cost of \$170,000. After discussion, Valenta made a motion, seconded by Throener, to approve the 2024-2025 budget as presented. A roll call vote was taken with all members voting aye. Motion carried.

Tax Levy: Roorda made a motion, seconded by Naze, to approve the tax levy of \$547,800 not to exceed 70 mills for the general fund levy, \$50,000 Miscellaneous levy, and \$25,000 building fund levy. A roll call vote was taken with all members voting aye. Motion carried.

Policy Considerations: The board did the second reading of the following policies:

- a) Training and Dissemination of District Policy
- b) FGDB- Student Handbooks

Roorda made a motion, seconded by Naze, to approve the Training and Dissemination of District Policy policy. The motion carried unanimously.

Hansen made a motion, seconded by Throener, to approve the FGDB-Student Handbooks policy. The motion carried unanimously.

Drone Program: The district currently does not have a coach for the Drone program. There is A \$2500 fee to participate in the official drone racing program. The drones owned by the school are being utilized by the high school science program. After discussion, Throener made a motion, seconded by Naze, to poll students to determine interest in the program and if there is interest, to advertise for a Drone Racing Coach. The motion carried unanimously.

Adjournment: The meeting adjourned at 7:35 pm.

Scott Harms, Board President

Amy Maurer, Business Manager

Approval Date