

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
October 9th, 2024

Board Members Present: Scott Harms, Angela Hansen, Wade Dally, and Brock Naze. Absent: Tony Roorda, Abram Valenta, and Kyle Throener.

Also Present: Superintendent Mr. Phil Leitner, PK-12 Principal Ms. Sara Boom, and Business Manager Amy Maurer.

Visitors: Mrs. Ellen Fehr.

Call to Order: The meeting was called to order at 6:19 pm. Board members were given the opportunity to recite the Pledge of Allegiance.

Agenda: Dally made a motion, seconded by Hansen, to add Budget Adjustment to the agenda. The motion carried unanimously.

Consent Agenda: Naze made a motion, seconded by Dally, to approve the consent agenda which included the following:

- a. Approval of the October bills and financial reports.
- b. Approval of minutes from the September 11th regular board meeting and tax hearing meeting, as presented.
- c. Approval of the following hires:
 - Gail Stickel: Hire as substitute bus driver/activity driver, pending background check.
 - Tyler Lee: Hire as Drone Racing Coach- 2% of Base/ \$870 annual

The motion carried unanimously.

Committee Reports:

- The curriculum committee met and were given a report on the progress of the development of the science curriculum, and implementation of the new reading language arts, CKLA, curriculum. New math curriculums will be reviewed. Mr. Wright will be doing preliminary research on the math programs selected. The goal would be to implement the new math program in 2027-28.
- The committee tasked with looking at the superintendent evaluation process believes that the current process/form looks very similar to other districts they reviewed. The process could be improved with keeping monthly notes. The possibility of an employee survey on leadership was discussed.

Superintendent's Report: Supt. Leitner reported:

- Bus inspections have been completed.
- Annual compliance reports have been submitted.
- NDDPI is in the beginning stages of modernizing the state reporting system and will be changing from PowerSchool to Infinity Campus. It would be implemented no earlier than 2026-27.
- The district received a Choice Ready Grant to help with the student/parent cost of dual credit courses next semester. \$2484. This grant was pursued by our school counselor, Ms. Dockter.
- The district received a Vital Network Grant for employee retention. \$35,800
- A list of the top 20 taxpayers in Stutsman County was reviewed.

- The district's Winter Weather Plan and Cold weather policy were reviewed.
- H.A. Thompson and Sons reached out to the district. They will give a bid on air conditioning in the kitchen and kitchen/gym. There is no cost for the estimate or obligation.

Principal's Report: Ms. Boom reported:

- Parent Teacher conferences were held on September 26th. It was the first student-led conference.
- Ms. Boom and Ms. Haugen attended 504 training.
- There will be Student of the Month awards.
- Grades 7-12 attended a Collins Aerospace Student Experience on October 8th.
- Students attended a Pumpkin Patch on October 1st courtesy of Mr. and Mrs. Curt Brown.

Temporary Dean of Students: Ms. Boom, Pk-12 principal, will be taking approximately 8 weeks leave during the second semester. Mr. Leitner anticipates being able to find a temporary replacement from within the district to fulfill her duties during that time. Naze made a motion, seconded by Hansen, to approve hiring a dean of students for \$110 per day in addition to the regular wages earned as an employee of the school district. The motion carried unanimously.

School Board Retreat: After discussion it was decided to try for Saturday, January 25th as the date for the retreat.

Budget Adjustment: The board reviewed a proposed budget adjustment which adds \$98,138.40 to the revenue and expenditure budgets to account for grant awards, changes to grant amounts, and to document matching requirements for the Best-in-Class grant. Hansen made a motion, seconded by Naze, to approve the budget adjustments to the 2024-2025 budget. The motion carried unanimously.

Adjournment: The meeting adjourned at 7:20 pm.

Scott Harms, Board President

Amy Maurer, Business Manager

Approval Date